

**The Church of Jesus Christ of Latter-day Saints (Great Britain)**  
**(An unlimited company and registered charity)**

**Annual report and consolidated financial statements**  
**for the year ended 31 December 2016**

**Company number: 00699764**

**Charity number: 242451**

**Charity number (OSCR): SC045978**

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

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# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

The trustees are pleased to present their report together with the audited financial statements of The Church of Jesus Christ of Latter-day Saints (Great Britain) ("Charity") for the year ended 31 December 2016.

### **Legal and administrative details**

<u>Charity numbers:</u>	242451 (Charity Commission), SC045978 (OSCR)
<u>Company number:</u>	00699764
<u>Principal office and registered office:</u>	751 Warwick Road, Solihull, West Midlands, B91 3DQ
<u>Auditors:</u>	Grant Thornton UK LLP The Colmore Building 20 Colmore Circus Birmingham B4 6AT
<u>Bankers:</u>	HSBC 34 Poplar Road, Solihull, West Midlands, B91 3AF  Citibank CitiGroup Centre, 33 Canada Square, London, E14 5LB
<u>Solicitors:</u>	Devonshires 30 Finsbury Circus, London, EC2M 7DT  Daniel Clifford Law Limited 76 Caledonian Road, London, England N1 9DN

### **Directors, trustees and senior management:**

The directors of the Charity are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Brian Cordray

Axel Leimer

Matthew Robertson

None of the trustees have qualifying third-party indemnity insurance.

### **Area controller**

Richard Smith

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Structure, governance and management**

#### **Governing document**

The Church of Jesus Christ of Latter-day Saints (Great Britain) is an unlimited company and a registered charity. The Charity is governed by its Memorandum and Articles of Association which were last amended on 22 June 2015.

#### **Appointment of trustees**

As set out in the Articles of Association, new or additional directors (trustees) are to be appointed by the shareholder (Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints), providing such persons are willing so to act, either to fill a vacancy or as an additional trustee.

The shareholder will also determine the rotation and time in which trustees are to retire. Currently no term is fixed to the term served. Trustees shall not be less than two or more than seven in number. The shareholder may, from time to time, vary the minimum or maximum number of directors (trustees).

#### **Trustee induction and training**

New trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the Charity.

During the induction day, they meet key employees and other trustees. Trustees are updated and advised on legal issues by Devonshires and, effective 1 May 2017, Daniel Clifford Law Limited solicitors.

#### **Organisation**

The parent organisation of the Charity, The Church of Jesus Christ of Latter-day Saints ("Church"), is directed by the First Presidency supported by The Quorum of the Twelve Apostles and various quorums of the Seventy. Members of these quorums are called General or Area Authorities, three of whom will be assigned to serve as an Area Presidency within a specific geographic area.

Throughout the world a number of Area Presidencies are assigned to administer the day-to-day affairs of The Church on behalf of the First Presidency. One of these Area Presidencies is based in Frankfurt, Germany and has the responsibility for the administration and operation of The Church in Europe. The Europe Area Presidency provides ecclesiastical direction for The Church in Europe and oversees The Church's lay ministry.

Ecclesiastical direction is channelled to the Charity via the shareholder and is reflected in the various department and budget requests which are reviewed by the trustees annually prior to them being submitted to Church headquarters for approval.

The Charity also administers operations in France.



# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Structure, governance and management (continued)**

Within this framework, the board of trustees administers the affairs of the Charity. The board meets at least twice a year. Department heads submit reports and budget requests to the trustees for approval in or around October each year. In or around March each year department heads report to the trustees on the prior year's financial performance and achievements.

In addition, the trustees monitor progress and achievements throughout the year and other trustee meetings are held as necessary.

#### **Employees**

The Charity has the policy of ensuring that its employees are those that are able to meet the necessary requirements of their position and are up-to-date on any developments required for their position. This is achieved in a variety of ways:

- Applications for new positions in the Charity are invited from anyone with the relevant qualifications. The key selection emphasis is on the applicants' ability to meet the requirements of the position with reference to qualifications and prior experience.
- The Charity strives to maintain a workplace that fosters mutual employee respect and promotes harmonious, productive working relationships. The Charity prohibits discrimination and harassment that is sexual, racial, or related to a person's gender, national origin, age, disability or any other legally protected characteristics.
- The Charity utilises regular staff meetings during the year, which helps to ensure that the employees' input is received regarding any decisions which affect their interests. In addition, there are websites and e-mail facilities available to enable more effective communication and training. This helps to ensure that employees receive systematic updates on matters concerning them as employees and ensures their involvement in relation to the financial and economic factors that affect the performance of the Charity.
- The Charity is mindful of the need to cater for those with illnesses, medical conditions or disabilities.  
The Charity conducts its application and interview processes so that there will be an equal opportunity for employment consideration of all individuals with a disability who meet the skill, experience, education, and other requirements for the desired position.  
The Charity will make reasonable adjustments to allow qualified applicants with a disability to participate in the application process. A qualified individual with a disability will be given the opportunity to explain or demonstrate his or her ability to perform the essential functions of the desired position.  
Where any employees become incapacitated during their employment they are entitled to receive long-term disability benefits from the Charity.  
On training and career development issues, there is no distinction made between disabled and non-disabled employees. The same opportunities are available to all staff, irrespective of disability. The key emphasis is on the technical ability of each employee.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Structure, governance and management (continued)**

#### **Related parties**

The Charity has a close relationship with its sister charity, the Irish Association of The Church of Jesus Christ of Latter-day Saints Company Limited by Guarantee ("The Irish Association"). There is regular cooperation between the charities.

The Charity acquired, on 25 September 2015, 100% of the £1 ordinary share capital of Oliver House Limited ("OHL"), (company number 09795165), a private company limited by shares. OHL is involved in the demolition and construction of real estate. The trustees deemed it proper to acquire said company for the furtherance of one of its statutory objectives, namely the provision of buildings and facilities for religious worship. The results of OHL have been presented as part of the consolidated financial statements and related disclosure notes.

### **Objectives and activities**

The Charity has the general aim of assisting the Church to grow its membership and to provide facilities for them. It also reaches out and works with, and provides services to, the wider community. The Charity assists members of the Church and others in need of religious assistance or in conditions of need, hardship, sickness or distress.

The object of the Charity is:

To promote and further the religious and other charitable work of The Church of Jesus Christ of Latter-day Saints in the United Kingdom and elsewhere.

The Charity achieves this in the following ways:

#### **Provision of facilities for religious worship**

One of the primary objectives of the Charity is to provide temples and meetinghouses to enable religious worship to be undertaken by members of the Church and others. Worship services are held each Sunday in meetinghouses. The Charity has the responsibility for construction of new meetinghouses where the need arises. The Charity also deals with external contractors, architects and other consultants directly to achieve this goal.

The acquisition of OHL should therefore be viewed in the context of such a provision. The company has, as its stated objectives, the purchase of an old property from the Charity, its subsequent demolition and construction of a meetinghouse and Family History Centre on a site located in Whitechapel, London.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Objectives and activities (continued)**

#### **Religious education**

Worship services are held each Sunday in meetinghouses whereby members and non-members are invited to attend and learn about Jesus Christ and how adopting his teachings benefits all. These services are open to the public. Various other meetings are held throughout the rest of the week.

The smallest congregation in the Church is a Branch. Larger congregations are called Wards. All members of the Church belong to a designated Branch or Ward. Groups of Branches and Wards are called Districts or Stakes. These are created to facilitate the administration of the Church.

The Church has no paid ministry and thus local members fill leadership positions. Men and women volunteer their time to serve in whatever position they are called.

Ecclesiastical functions in the various congregations are carried out on a volunteer basis. Administrative support and ecclesiastical direction is provided from the Church's European headquarters in Frankfurt, Germany (from August 2008). Prior to August 2008 ecclesiastical direction and administrative support had been provided from Solihull in the West Midlands.

#### **Religious materials**

The Charity supplies certain religious materials at no charge to members of the Church and others to help them in their Church work and to improve their learning. Magazines and other religious training materials are also contained on the Church's United Kingdom and worldwide websites ([www.lds.org.uk](http://www.lds.org.uk) and [www.lds.org](http://www.lds.org)).

#### **Missionary work**

A key objective is missionary work and the Charity assists in the funding of missionary activities in the United Kingdom. Missionaries teach people about the Church and also undertake service projects in the local community.

#### **Family history**

The Church places great religious significance on tracing family history. Within the community there is also a wide interest in genealogy. The Charity continues to be committed to improving facilities within its Family History Centres throughout the United Kingdom.

Upon request, the Charity also makes available microfilm and microfiche records from the extensive libraries held by the Church. Family history research (researching genealogy) remains a major interest and hobby for many people in Great Britain. Online resources, including searchable databases and images of original records, continue to grow at pace. Access is available to the world's largest free genealogy library where more than 20 billion records can be studied.

One of the aims of the Family History Department is to deliver more records to more people and faster by providing timely access to the broadest set of family history records possible.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Objectives and activities (continued)**

#### **Family history (continued)**

There are no paid employees in Family History Centres. They are staffed by volunteers, with 95% of these being members of the Church.

#### **Work in the community**

The Charity encourages members of the Church to become actively involved in their local community and provides training materials to assist with this. The Charity also arranges a 'National Helping Hands Day' where members of each Ward and Branch perform a pre-arranged service in the community.

#### **Public Affairs**

The Charity undertakes certain public affairs projects during the year to ensure that the general public has a clear understanding of what the Church teachings stand for.

#### **Encourage welfare principles**

The Charity encourages members to become financially self-reliant through employment, education, and maintaining food storage. A large amount of the responsibility for this rests with the Self-Reliance Services department.

#### **Public benefit**

The trustees have read and given due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties, including the supplementary public benefit guidance for charities whose aims include advancing religion.

# The Church of Jesus Christ of Latter-day Saints (Great Britain)

## Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016

### Strategic Report

#### Achievements and performance

##### Membership

Church membership in the United Kingdom stood at 185,848 at 31 December 2016 (2014: 187,097). In Scotland alone, total membership counted at 15,557 at 31 December 2016 (2015: 13,743).

##### Provision of facilities for religious worship

At the year-end, in the United Kingdom, there were 45 Stakes comprising 286 Wards and 48 Branches (2015: 48 Stakes, 286 Wards, 45 Branches). In Scotland alone, there were 5 Stakes comprising 26 Wards and 13 Branches (2015: 5 Stakes, 26 Wards, 13 Branches). At the year-end, the Charity owned 273 (2015: 273) meetinghouses accommodating the Wards and Branches. For those congregations not yet qualifying for a purpose-built meetinghouse, facilities were either leased or rented to accommodate such units of the Church. During 2016, the Charity leased or rented 38 premises (7 in Scotland) to house Wards and Branches that do not yet qualify for their own meetinghouse.

In 2016 the following building-related costs were incurred:

##### **Meetinghouse Addition Projects**

1. Completed in 2016 – Chorley*, Blackburn, Hyde Park	£ 4,999,367
2. Design started in 2016 – Inverness, Huntingdon, Watford, Runcorn	£ 273,901
3. Construction started in 2016 – Oxford, Bracknell, Watford	£ 321,071
<b>Total</b>	<b>£ 5,594,339</b>

\*currently in 1 year Defects Liability Period, therefore held in assets under construction

##### **Meetinghouse Replacement and Improvement (R&I) Projects**

149 meetinghouse R&I projects started in 2016	£ 2,974,379
<b>Total</b>	<b>£ 2,974,379</b>

In addition, the following maintenance costs were incurred in the year:

##### **Meetinghouse Operations – the cost to operate and maintain meetinghouses**

	31 December 2016	31 December 2015
Operational costs include: Cleaning, Minor Maintenance, Grounds Care, Phone, Utilities, Administration Costs and Rent.	£ 11,259,704	£ 10,845,922
<b>Total operational square feet = 2,384,383</b>		

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Achievements and performance (continued)**

#### **Provision of facilities for religious worship (continued)**

##### **New Meetinghouse Projects**

1. Completed in 2016 – Milford Haven	£ 1,057,946
<b>Total</b>	<b>£ 1,057,946</b>

#### **Missionary work**

During 2016 there were 1,503 convert baptisms in the United Kingdom of which 189 were recorded in Scotland. The Charity continues to assist with the funding of missionary programmes.

In all, there are currently 6 missions in the United Kingdom (1 in Scotland). Each mission has a financial secretary to administer the financial matters of that mission. In addition, there is financial and administrative support given from the head office at 751 Warwick Road, Solihull and Area office located in Porthstraße 5-7, Frankfurt, Germany.

Overall, the missionary programme for 2016 finished within budget. Costs associated with the programme amounted at £8,903,379 in 2016 (2015: £9,285,672). The decrease is attributable to an overall decrease in missionary and volunteer force and in expenses related to administration of rented properties, humanitarian and missionary activities.

#### **Family History**

In the United Kingdom the Charity now has 113 Family History Centres operating at the year-end. These research facilities are used extensively by members of the public, with approximately 70% of patrons not being members of the Church.

#### **Achievements in Family History during 2016 were:**

- Participated in the “Who Do You Think You Are?” event at the Birmingham NEC at which more than 13,000 visitors attended. Also participated in, or sponsored local units to participate in, 36 other Family History fairs in the UK.
- 35 volunteers (Church-service missionaries – ‘CSM’) work in the FamilySearch Support EMEA Contact Centre – the online and phone helpdesk. In 2016 they handled about 30,000 cases, which included emails, phone calls and live chats.
- Imaged and replaced 65 Family History Centre personal computers.
- During 2016, efforts continued to increase the numbers of volunteers working to index family history records online, through FamilySearch Indexing with over 6,948,118 names indexed or arbitrated. At year-end, there were 2,632 Church member indexers in place, with a significant additional number of non-member indexers.
- Provided webinar presentations from the main Family History Library to Church and community groups.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Achievements and performance (continued)**

#### **Family History (continued)**

- Maintained an average of 2,000 non-members per month using our Family History Centres.
- Four full-time employees supported by missionaries (both full-time and CSMs) captured 1,517,090 images. This equates to possibly 10,500,000 records (individual names).
- Promoted partnerships, with regards to in-process or completed projects, with organisations such as Ancestry, Find my Past, My Heritage, FreeREG.

#### **Welfare principles**

Members were instructed on food storage and budgeting issues as part of the general program of The Church to help members and others become self-reliant. To assist this process guidance pamphlets on these topics were distributed free of charge as well as lessons given in each of the Wards and Branches throughout the year in the UK.

Local leaders of The Church were given counsel and direction on how best to respond to the needs of the poor and needy. This training was undertaken by volunteers who, in addition, provided further training on responding to spiritual, emotional and social needs; resource management and debt avoidance; enhancing physical health and well-being, and meeting the education and literacy needs of members.

#### **Self-Reliance Services**

Self-Reliance Services focuses on providing resources, to members and leaders of the Church and the general public, such as Internet access and mentoring to job seekers, the self-employed, and prospective students. Courses such as how to start or grow a business, how to find employment, how to gain a good education, how to manage personal finances and networking have been held, across the UK, in 84 Devotionals (1,780 participants were in attendance), 152 Self-Reliance Groups (with 870 participants) and 3 Careers Fairs (with 165 participants). In Scotland alone, 23 Devotionals (with 239 participants) and 32 Self-Reliance Groups (with 236 participants) were held in 2016. Four new local resource centres were established in 2016 and one key element of resource development was the creation of a new course to help people improving their health and wellbeing.

#### **Work in the community**

During 2016 The Charity undertook the following major community initiatives:

##### **Mormon Helping Hands**

Mormon Helping Hands is a Church outreach programme to provide community service and relief to those in need, including in association with other faiths. Over 20,000 hours were donated across the UK. Special emphasis was placed on outreach to refugees. Church volunteers in York received a special award from HRH Prince Andrew following the floods which had affected the region.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Achievements and performance (continued)**

#### **Work in the community (continued)**

##### **NHS Blood and Transplant / The Scottish National Blood Transfusion Service**

Over 5% of all blood donations come via LDS meetinghouses.

##### **Community Outreach and Interfaith Outreach**

Highlights, in association with local congregations and other Church departments:

##### **October/November: Royal British Legion Poppy Appeal / Poppy Scotland**

The Church continues to be an active and significant supporter of the Poppy Appeal – volunteers from the majority of the Church's 45 stakes in Great Britain participated during 2016.

##### **November: Interfaith efforts**

The Right Honourable The Lord and Lady Clitheroe hosted a choir from The Church of Jesus Christ of Latter-day Saints at an historic fundraiser for a new organ at St Leonard's Church in Downham. Two performances were presented to capacity audiences. At the end of the evening, Chorley Stake president Michael Gratton presented a cheque for £5,000 to the Hon Ralph Assheton, warden of St Leonard's Church, to bring the organ appeal closer to its fundraising target.

##### **November: Scotland Family Values Awards**

The Family Values Awards of The Church of Jesus Christ of Latter-day Saints recognises civic, faith and other community leaders who have made outstanding contributions to the family. Magnus MacFarlane-Barrow, founder and chief executive of Mary's Meals, and Maureen McIntyre, who pioneered Educate the Kids, each received the 2016 Family Values Awards.

##### **6th December: Family Values Awards**

Jim Shannon, MP for Strangford in Northern Ireland, and Revd Prebendary Rose Hudson-Wilkin, Chaplain to the Speaker of the House of Commons and a Chaplain to HM The Queen, received the 2016 UK Family Values Awards at an event held at Parliament in London.

##### **Throughout 2016: Family history events and other charity fundraising events**

Throughout the country, family discovery days and charity fundraising events were held at many of the Church's 335 UK venues.



# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Financial review**

Each year the trustees carry out a detailed review of each department of the Charity. They review the previous year's achievements and review and approve the budgets for the next year.

The end of the year saw an excellent financial result based on strong financial management.

Costs were maintained within budget. There was a decrease in the total resources expended. The costs decreased from £46,166,000 in 2015 to £44,964,000 in 2016. This was primarily due to a decrease in restricted funds' expenditure from £11,378,000 in 2015 to £10,699,000 in 2016, in connection with missionary work.

Incoming resources saw a decrease from £72,954,000 in 2015 to £39,000,000 in 2016. This was primarily due to a decrease in donation income from the parent company from £36,820,000 in 2015 to £3,214,000 in 2016.

The other incoming resources were donations from Church members (£34,762,000) and incoming resources from charitable activities (£1,092,000).

Resources expended exceeded incoming resources for the year by £5,964,000.

The Charity's wholly-owned trading subsidiary, OHL, has continued to seek to obtain planning and building permission for an owned property situated in London. As the application process with regulatory bodies continues, the trustees are confident that, once permission is obtained, the construction of a new multi-purpose building will serve the Charity in the furtherance of its statutory objectives.

### **Investment powers and policy**

Under the Memorandum and Articles of Association, the Charity has the power to invest in any way the trustees deem to be in the best interests of the Charity.

The Charity's objective is to maintain high liquidity while ensuring maximum security and achieving the highest possible return.

### **Reserves policy**

The trustees have established the level of reserves (that is those funds that are freely available) that the Charity ought to have ready access to. Reserves are needed to bridge any funding gap between spending and receiving resources through shareholder grants and member donations. The trustees' policy is to hold, as a minimum, the equivalent of approximately 12 months charitable expenditure in reserves.

The unrestricted funds at 31 December 2016 were £263,701,000 although it should be noted that these are not freely available as they have been utilised to fund the provision of facilities for religious worship.

# The Church of Jesus Christ of Latter-day Saints (Great Britain)

## Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016

### Financial review (continued)

#### Reserves policy (continued)

In calculating reserves, the trustees have excluded from total funds the restricted income funds of £4,239,000. It is the trustees' view that it is prudent to ensure that there are sufficient reserves to provide financial flexibility. The reserves policy is reviewed on an annual basis.

### Plans for the future

#### Provision of facilities for religious worship

The Charity will continue to review the criteria for deciding when to build new buildings and whether innovative building techniques can achieve cost reductions in contract procurement and construction.

Plans for 2017 include the following:

#### **Meetinghouse Addition Projects**

The following meetinghouse addition projects are planned in 2017: Runcorn, Bracknell, Oxford, Watford	£ 1,265,660
<b>Total</b>	<b>£ 1,265,660</b>

#### **Real Estate Projects**

The acquisition of the following sites are planned in 2017: Welling (feasible site not identified in 2016)	£ 3,599,000
<b>Total</b>	<b>£ 3,599,000</b>

#### **Meetinghouse Replacement and Improvement Projects**

147 meetinghouse R&I projects are planned in 2017	<b>£ 4,011,544</b>
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#### **Meetinghouse Operations – the cost to operate and maintain meetinghouses in 2017**

Operational costs include: Cleaning, Minor Maintenance, Grounds Care, Phone, Utilities, Administration Costs and Rent. <b>Total estimated operational square feet = 2,408,299</b>	<b>£ 12,190,081</b>
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#### Religious materials

The Charity will continue to supply religious materials to members and others.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Plans for the future (continued)**

#### **Missionary work**

Sufficient budgeted funds will be allocated to support the continuing growth of the Church and the number of annual convert baptisms.

#### **Family History**

Plans for 2017 in Family History encompass the following:

- Full-time employees will remain at 4.
- Goal for new image capture is 1,500,000 (or 7,800,000 records).
- Goal for renegotiated images is 2,500,000 (or 10,000,000 records).
- Goal of five new affiliate projects to spread costs for The Church, but allowing the flow of records to the web to increase.
- Create relationships with archives allowing field scanning of microfilm thus reducing costs to The Church.
- Work alongside Family History Patron Services to increase member involvement in name submissions by increased publication of records.

#### **Work in the community**

Working through the Public Affairs Department, the Charity will continue its efforts in 2017 as follows:

- The All-Party Parliamentary Group on International Freedom of Religion or Belief: the Church will continue to be a fully-committed stakeholder of this Group.
- The British Pageant, 'Truth Will Prevail,' will take place in Chorley, Lancashire.
- Royal British Legion Poppy Appeal / Poppy Scotland.
- National Parliamentary Prayer Breakfast, Houses of Parliament: the Church will be represented at this event.
- Continued outreach to community groups and opinion leaders (including interfaith, academic and business groups).
- Family Values Awards.
- Mormon Helping Hands projects nationwide.
- Support for NHS Blood and Transplant / The Scottish National Blood Transfusion Service.

#### **Welfare principles**

Self-Reliance Services will continue to establish, during 2017, local resource centres and Self-Reliance Workgroups to facilitate placements in employment and pursuits of self-employment and education opportunities. This will be achieved by identifying potential partners and local community resources; organising a series of regional job fairs and helping to setup new chapters of the BYU Management Society to provide networking forums.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Principal risks and uncertainties**

The main risk the Charity faces is that it relies on donations from members and its parent company to finance its charitable activities. However, the parent company has guaranteed its future financial support, where necessary, to ensure that the Charity has sufficient reserves to meet the costs of its charitable activities.

### **Financial and risk management**

The following statements summarise the Charity's identified forms of financial and risk management policies:

- Price risk – salary costs are communicated to staff during the formal annual review of salaries. Prices of materials purchased are subject to contracts with suppliers, based on current market prices.
- Credit risk – Credit risk on amounts owed to the Charity by its customers is low as the majority of its debtors have been contracted frequently by the Charity in the past and have a proven reliability.
- Liquidity risk – the Charity has no long-term borrowings. Assurances of continuing financial support have been received from the parent company.
- Interest rate risk – the Charity is able to place surplus funds on short-term deposit with the Charity's bankers. Interest income is low, so the Charity does not rely on this source of income.

The trustees have a risk management strategy which encompasses:

- an annual review of the risks the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified in the strategy; and
- the implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **Report of the trustees (incorporating the strategic report) for the year ended 31 December 2016**

### **Trustees' responsibilities statement**

The trustees (who are also directors of The Church of Jesus Christ of Latter-day Saints (Great Britain) for the purposes of Company Law) are responsible for preparing the report of the trustees (incorporating the strategic report) and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland. Under Company Law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS102);
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's and group's transactions and disclose with reasonable accuracy, at any time, the financial position of the charitable company and the group and enables them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provision of the trust deed. The trustees are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that:

- so far as each trustee is aware there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

**The Church of Jesus Christ of Latter-day Saints (Great Britain)**

**Report of the trustees (incorporating the strategic report)  
for the year ended 31 December 2016**

The report of the trustees (incorporating the strategic report) was approved on behalf of the trustees by:

**Matthew B. Robertson**



Trustee

Date: 17/08 2017

Company number: 00699764



## **Independent auditors' report to the members and trustees of The Church of Jesus Christ of Latter-day Saints (Great Britain)**

We have audited the financial statements of The Church of Jesus Christ of Latter Day Saints (Great Britain) for the year ended 31 December 2016 which comprise the group and parent company balance sheets, the group charitable company statement of financial activities, the group and parent company statements of cash flow, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the charitable company's members and trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on pages 15-16, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and charitable company's affairs as at 31 December 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

## **Independent auditor's report to the members and trustees of The Church of Jesus Christ of Latter-day Saints (Great Britain)**

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Strategic Report and Trustees' Annual Report has been prepared in accordance with applicable legal requirements.


### **Matter on which we are required to report under the Companies Act 2006**

In the light of the knowledge and understanding of the group and parent company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Strategic Report and Trustees' Annual Report.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- proper and adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



**Kathryn Godfree**

Senior Statutory Auditor

for and on behalf of Grant Thornton UK LLP

Statutory Auditor, Chartered Accountants

**Birmingham**

Date: 21 August 2017

Grant Thornton UK LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006



THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Consolidated Statement of Financial Activities (including consolidated income & expenditure account)

for the year ended 31 December 2016

	Note	Unrestricted funds £'000	Restricted funds (Note 9) £'000	Total funds 2016 £'000	Total funds 2015 £'000
<b>Income</b>					
Donations	2	31,142	3,620	34,762	34,611
Donation from parent company	18	3,214	-	3,214	36,820
<i>Income from charitable activities:</i>					
Religious media sales		42	-	42	59
Temple income		1,050	-	1,050	1,070
<i>Other</i>					
Other operating income		-	-	-	91
Investment income		4	-	4	2
(Loss)/profit on disposal of fixed assets		(72)	-	(72)	301
<b>Total income</b>		<b>35,380</b>	<b>3,620</b>	<b>39,000</b>	<b>72,954</b>
<b>Expenditure</b>					
Charitable activities	3a	33,702	10,699	44,401	45,746
Other trading activities		179	-	179	-
Other finance expense		384	-	384	420
<b>Total Expenditure</b>		<b>34,265</b>	<b>10,699</b>	<b>44,964</b>	<b>46,166</b>
<b>Net income/(expenditure)</b>		<b>1,115</b>	<b>(7,079)</b>	<b>(5,964)</b>	<b>26,788</b>
<b>Transfers between funds</b>		<b>(7,982)</b>	<b>7,982</b>	<b>-</b>	<b>-</b>
<b>Other recognised (losses)/gains</b>					
Actuarial (loss)/gain on defined benefit scheme		(8,125)	-	(8,125)	1,744
<b>Net movement in funds</b>		<b>(14,992)</b>	<b>903</b>	<b>(14,089)</b>	<b>28,532</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		278,693	3,336	282,029	253,497
<b>Total funds carried forward</b>		<b>263,701</b>	<b>4,239</b>	<b>267,940</b>	<b>282,029</b>

None of the charity's activities discontinued during the above two financial years.

The notes on pages 22 to 36 form part of these financial statements.

The Statement of Financial Activities includes all gains and losses recognised in the year.

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Consolidated and Charity Balance Sheet

as at 31 December 2016

	Note	Group 2016 £'000	Group 2015 £'000	Charity 2016 £'000	Charity 2015 £'000
<b>Fixed assets</b>					
Tangible assets	9	284,818	287,079	274,912	277,279
<b>Total fixed assets</b>		<b>284,818</b>	<b>287,079</b>	<b>274,912</b>	<b>277,279</b>
<b>Current assets</b>					
Stocks	10	92	101	92	101
Debtors	11	1,858	4,106	14,091	14,046
Investments	12	1	1	1	1
Cash at bank and in hand		12,900	14,509	11,105	14,369
<b>Total current assets</b>		<b>14,851</b>	<b>18,717</b>	<b>25,289</b>	<b>28,517</b>
<b>Creditors: Amounts falling due within one year</b>	13	<b>(2,346)</b>	<b>(2,928)</b>	<b>(2,335)</b>	<b>(2,928)</b>
<b>Net current assets</b>		<b>12,505</b>	<b>15,789</b>	<b>22,954</b>	<b>25,589</b>
<b>Net assets excluding pension liability</b>		<b>297,323</b>	<b>302,868</b>	<b>297,866</b>	<b>302,868</b>
Defined benefit pension scheme liability	21	(19,383)	(10,839)	(19,383)	(10,839)
<b>Total net assets</b>		<b>277,940</b>	<b>292,029</b>	<b>278,483</b>	<b>292,029</b>
<b>The funds of the Charity</b>					
Called up share capital	14	10,000	10,000	10,000	10,000
Restricted income funds	8	4,239	3,336	4,239	3,336
		14,239	13,336	14,239	13,336
Unrestricted income funds		283,084	289,532	283,627	289,532
Pension reserve	21	(19,383)	(10,839)	(19,383)	(10,839)
<b>Total unrestricted funds</b>		<b>263,701</b>	<b>278,693</b>	<b>264,244</b>	<b>278,693</b>
<b>Total charity funds</b>	15	<b>277,940</b>	<b>292,029</b>	<b>278,483</b>	<b>292,029</b>

The accounting policies and notes on pages 22 to 36 form part of these accounts.

The financial statements were approved by the board of trustees on 17 AUGUST 2017 and were signed on its behalf by:



Matthew B. Robertson - trustee

Company number: 00699764

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Consolidated and Charity Statement of Cash Flows

as at 31 December 2016

	Note	Group 2016 £'000	Group 2015 £'000	Charity 2016 £'000	Charity 2015 £'000
Cash flows from operating activities	16	3,885	33,490	1,760	23,550
Cash flows from investing activities					
Interest received		4	2	368	2
Payments to acquire tangible fixed assets		(5,798)	(20,615)	(5,692)	(22,575)
Receipts from sales of tangible fixed assets		300	784	300	12,544
Cash flows from investing activities		(5,494)	(19,829)	(5,024)	(10,029)
Cash flows from financing activities		-	-	-	-
(Decrease)/increase in cash and cash equivalents in the year		(1,609)	13,661	(3,264)	13,521
Cash and cash equivalents at 1 January		14,509	848	14,369	848
Total cash and cash equivalents at 31 December		12,900	14,509	11,105	14,369

The accounting policies and notes on pages 22 to 36 form part of these accounts.

## THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

### Notes to the financial statements

for the year ended 31 December 2016

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#### 1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### ***Basis of preparation***

The Charity is incorporated in the United Kingdom.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

A summary of the significant accounting policies which have been applied consistently are:

##### ***Accounting convention***

The accounts are prepared under the historical cost convention and on a going concern basis. The parent company has guaranteed its future financial support, where necessary, to ensure that the Charity has sufficient reserves to meet the costs of its charitable activities, therefore the trustees are of the view that the Charity is a going concern.

##### ***Group financial statements***

The financial statements consolidate the results of the Charity and its wholly-owned subsidiary Oliver House Limited ("OHL") on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the Charity has not been presented because the Charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

##### ***Incoming resources***

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations represent amounts collected from United Kingdom members on a receipts basis, together with income tax recoverable for amounts paid under Gift Aid.

Temple income relates to funds received by patrons for services rendered by the Charity such as lodging, cafeteria sales, rental of ceremonial clothing. Amounts are collected on a receipt basis.

Income is designated as restricted or unrestricted by members. Restricted income is used for the purpose specified by the member at the time that the donation is made.

Deferred income relates to advance payments for certain regional activities held by the Charity.

Investment income is recognised on an accruals basis.

Periodically, further donations are received from the Charity's parent company, The Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints, to provide funds for the company's charitable activities and to ensure that the company has adequate reserves. These donations may be received by way of full or partial cancellation of amounts due to the parent company. These donations are separately disclosed in the statement of financial activities and income and expenditure account.

##### ***Charitable expenditure and irrecoverable VAT***

Charitable expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Charitable expenditure comprises expenditure directly relating to the objects of the Charity and expenditure on the management and administration of the Charity. An analysis of these costs are provided in note 3. Expenditure is recognised on an accruals basis.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

# THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

## Notes to the financial statements

for the year ended 31 December 2016

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### 1 Accounting policies (continued)

#### **Allocation of support costs**

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include staff, travel, general administration, materials and supplies, cost of sales, governance costs which support the Charity programme and activities. The bases on which support costs have been allocated are set out in note 3c.

#### **Stock**

Stock is valued at the lower of cost (determined under a weighted average method) and net realisable value. Net realisable value is based on estimated selling price less further costs expected to be incurred. Donated items of stock are recognised at fair value which is the amount the Charity would have been willing to pay for the items on the open market.

#### **Tangible fixed assets and depreciation**

Tangible fixed assets are stated at historic cost less accumulated depreciation. Cost includes the original purchase of the asset and the costs attributable to bringing the asset to its working condition for its intended use. Individual fixed assets costing £5,000 or more are capitalised at cost. Depreciation is provided on all tangible fixed assets, other than freehold land and assets in the course of construction, at rates calculated to write down each asset to its estimated residual value over its expected useful life, as follows:

Freehold buildings	straight-line, over 50 years
Land improvements	straight-line, over 50 years
Plant and equipment	straight line, over 10 years
Motor vehicles	straight line, over 4 years
Freehold land	not depreciated
Assets in the course of construction	not depreciated

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

#### **Operating leases**

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged to the statement of financial activities on a straight-line basis over the lease term.

#### **Foreign currency translation**

Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the income and expenditure account.

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements

for the year ended 31 December 2016

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**1 Accounting policies (continued)**

***Pension costs***

The Charity operates a defined benefit pension scheme, which had been contracted out of the state second pension scheme until this was abolished on 5 April 2016.

Pension costs are accounted for under Financial Reporting Standard (FRS) 102. The disclosures required by Financial Reporting Standard (FRS) 102 are included in the notes to the financial statements (see note 21).

The net liability under the defined benefit pension scheme is included in the balance sheet. Current and past service costs together with the administrative costs and the total net interest costs of the scheme are included in expenditure in the statement of financial activities. Actuarial gains and losses are included on the face of the statement of financial activities.

In addition, Brigham Young University Limited and Farmland Reserve UK Limited are current contributors to the scheme.

***Fund accounting***

General funds are unrestricted funds which are available for use at the discretion of the trustees in accordance with the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity.

Further explanation of the nature and purpose of each restricted fund is included in the notes to the accounts (see note 8).

***Legal status of the Charity***

The Church of Jesus Christ of Latter-day Saints (Great Britain) is a private unlimited company with share capital and a registered charity in England, Wales and Scotland.

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements

for the year ended 31 December 2016

2 Donations	2016 £'000	2015 £'000
Unrestricted funds:		
Tithing income	31,142	30,690
Restricted funds:		
Missionary support fund	1,095	1,340
Book of Mormon fund	37	41
Fast offering fund	1,649	1,670
Temple construction fund	78	84
Humanitarian aid fund	512	434
Youth conferences	156	242
Perpetual education fund	93	110
	3,620	3,921

The Charity benefits greatly from the involvement and crucial support of its many members, missionaries and volunteers. Details of events and humanitarian efforts are given in the trustees report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

3a Analysis of expenditure on charitable activities

Activity	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000	Total 2015 £'000
Provision of worship facilities	24,041	-	24,041	25,192
Religious education	3,474	311	3,785	3,715
Missionary work	868	8,922	9,790	10,077
Temple and Genealogy Work	5,022	-	5,022	4,876
Community projects	297	1,466	1,763	1,886
	33,702	10,699	44,401	45,746

3b Charitable activities allocation

Activity	Activities undertaken directly £'000	Support costs £'000	Total 2016 £'000
Provision of worship facilities	12,164	11,877	24,041
Religious education	311	3,474	3,785
Missionary work	8,922	868	9,790
Temple and Genealogy Work	-	5,022	5,022
Community projects	1,466	297	1,763
	22,863	21,538	44,401

Activity	Activities undertaken directly £'000	Support costs £'000	Total 2015 £'000
Provision of worship facilities	13,712	11,480	25,192
Religious education	483	3,232	3,715
Missionary work	9,285	792	10,077
Temple and Genealogy Work	-	4,876	4,876
Community projects	1,610	276	1,886
	25,090	20,656	45,746

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements (continued)

for the year ended 31 December 2016

3c Support costs allocation

Support cost	Provision of worship facilities £'000	Religious Education £'000	Missionary work £'000	Genealogy work £'000	Community projects £'000	Total 2016 £'000
Staff costs	3,305	2,771	692	4,006	237	11,011
Travel	227	191	48	276	16	758
General administration	399	334	84	484	29	1,330
Materials and supplies	59	50	12	71	4	196
Depreciation	7,735	-	-	-	-	7,735
Governance	14	12	3	17	1	47
Cost of sales	138	116	29	168	10	461
	11,877	3,474	868	5,022	297	21,538

Support cost	Provision of worship facilities £'000	Religious Education £'000	Missionary work £'000	Genealogy work £'000	Community projects £'000	Total 2015 £'000
Staff costs	3,512	2,715	666	4,096	232	11,221
Travel	203	157	38	237	13	648
General administration	258	199	49	301	17	824
Materials and supplies	70	55	13	82	5	225
Depreciation	7,300	-	-	-	-	7,300
Governance	15	12	3	17	1	48
Cost of sales	122	94	23	143	8	390
	11,480	3,232	792	4,876	276	20,656

The staff costs are allocated on the basis of the department in which the particular employees work. Travel, general administration, materials and supplies, cost of sales, governance are allocated on a pro-rata basis with the wages costs as these support costs relate to all charitable activities. Depreciation only relates to the charitable activity of providing worship facilities.

4 Net income/(expenditure) for the year

	2016 £'000	2015 £'000
Net income/(expenditure) is stated after (crediting)/charging:		
Operating leases (land and buildings)	6,998	7,228
Depreciation	7,735	7,300
Auditors' remuneration - Audit	49	48
Auditors' remuneration - Non-audit	-	5
Loss/(profit) on disposal of fixed assets	72	(301)



**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)**

**Notes to the financial statements (continued)**

**for the year ended 31 December 2016**

**5 Employees' and trustees' remuneration**

The key management personnel, the trustees and the Area Controller, who served during the year ended 31 December 2016, received no remuneration from the Charity (2015: none). Additionally, no reimbursement for expenses incurred during the year was made to the mentioned key management figures (2015: none).

	2016 No.	2015 No.
The average monthly number of persons (including directors) employed by the company during the year was:		
Teaching function	39	38
Office administration	160	162
Building cleaners	38	41
	<u>237</u>	<u>241</u>
	2016 £'000	2015 £'000
Staff costs for the above persons:		
Wages and salaries	8,244	8,229
Social security costs	1,267	1,385
Other pension costs	1,518	1,705
	<u>11,029</u>	<u>11,319</u>

The number of employees whose emoluments fell within the following bands during the year were as follows:

	2016 No.	2015 No.
£120,001 - £130,000	0	1
£90,001 - £100,000	2	0
£80,001 - £90,000	5	5
£70,001 - £80,000	8	6
£60,001 - £70,000	17	10

The number of employees whose emoluments were above £60,000 and who had benefits accruing under the defined benefit scheme were as follows:

	2016 No.	2015 No.
£120,001 - £130,000	0	1
£100,001 - £110,000	1	0
£90,001 - £100,000	1	0
£80,001 - £90,000	2	4
£70,001 - £80,000	5	6
£60,001 - £70,000	11	10

The highest and lowest bands of emoluments encompass termination payments to former employees of the Charity. In 2016, said payments amounted at £103,415 (2015: £74,732).

OHL does not have employees and the key management personnel, the Director, received no remuneration from the company.

Accounting and administrative services are provided to the Charity and to OHL, free of charge, by employees of The Church of Jesus Christ of Latter-day Saints in Germany.

# THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

## Notes to the financial statements (continued)

for the year ended 31 December 2016

### 6 Taxation

The company is a registered charity and as such is entitled to certain tax exemptions on income and profits carried on in furtherance of the Charity's primary objectives, if the profits and surpluses are applied solely to its charitable purposes.

### 7 Analysis of group net assets between funds

	Share capital & unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000
Tangible fixed assets	284,818	-	284,818
Current assets	10,612	4,239	14,851
Liabilities due within one year	(2,346)	-	(2,346)
Defined benefit scheme pension liability	(19,383)	-	(19,383)
	273,701	4,239	277,940

### 8 Restricted funds

The capital and income funds of the Charity include restricted funds comprising the following unexpended balances of donations held on trust to be applied for specific purposes.

	Balance 1 Jan 2016 £'000	Incoming resources £'000	Transfers £'000	Expenditure £'000	Balance 31 Dec 2016 £'000
Fast Offering fund	66	1,649	-	(1,380)	335
Missionary support fund	-	1,095	7,827	(8,922)	-
Book of Mormon fund	203	37	-	-	240
Temple Construction fund	426	78	-	-	504
Humanitarian Aid fund	2,059	512	-	(86)	2,485
Perpetual education fund	582	93	-	-	675
Youth Conferences	-	156	155	(311)	-
	3,336	3,620	7,982	(10,699)	4,239

#### Fast offering fund

These funds are contributed by members of The Church to be used in the relief of the poor and needy. During the year £1,380,000 (2015: £1,604,000) was spent for the relief of the poor and needy in the United Kingdom.

#### Missionary Support fund

The missionary support fund represents donations from members in the United Kingdom towards the costs of The Church's worldwide missionary fund programme which is co-ordinated and administered by the parent company, The Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints. Funds authorised for specified missionaries are released evenly over their mission term of either 18 months or two years.

**8 Restricted funds (continued)**

**Book of Mormon fund**

These funds are donated by the members towards the production and distribution costs of 'The Book of Mormon - Another Testament of Jesus Christ'. This book is printed by The Church of Jesus Christ of Latter-day Saints.

**Temple Construction fund**

These funds are donated by the members towards the cost of constructing temples by The Church of Jesus Christ of Latter-day Saints in any country throughout the world.

**Humanitarian Aid fund**

These funds are donated by the members to help fund the programme of Humanitarian Aid approved by The Church of Jesus Christ of Latter-day Saints.

**Perpetual Education Fund**

These funds are donated by the members to help fund the programme of Perpetual Education approved by The Church of Jesus Christ of Latter-day Saints.

**Youth Conferences**

These funds are donated by the members to help fund the programme of Youth Conferences approved by The Church of Jesus Christ of Latter-day Saints.

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements (continued)

for the year ended 31 December 2016

9 Tangible fixed assets

Group

	Assets in the course of construction £'000	Land and Buildings £'000	Plant and Equipment £'000	Motor Vehicles £'000	Total £'000
<b>Cost:</b>					
At 1 January 2016	36,268	362,885	578	3,562	403,293
Transfers	(32,787)	32,787	-	-	-
Additions	5,017	-	-	829	5,846
Disposals	-	(163)	-	(1,040)	(1,203)
At 31 December 2016	8,498	395,509	578	3,351	407,936
<b>Depreciation:</b>					
At 1 January 2016	-	113,827	396	1,991	116,214
Charge for Year	-	6,875	39	821	7,735
Disposals	-	(23)	-	(808)	(831)
At 31 December 2016	-	120,679	435	2,004	123,118
<b>Net book value:</b>					
At 31 December 2016	8,498	274,830	143	1,347	284,818
At 31 December 2015	36,268	249,058	182	1,571	287,079

Charity

	Assets in the course of construction £'000	Land and Buildings £'000	Plant and Equipment £'000	Motor Vehicles £'000	Total £'000
<b>Cost:</b>					
At 1 January 2016	26,468	362,885	578	3,562	393,493
Transfers	(22,987)	22,987	-	-	-
Additions	4,911	-	-	829	5,740
Disposals	-	(163)	-	(1,040)	(1,203)
At 31 December 2016	8,392	385,709	578	3,351	398,030
<b>Depreciation:</b>					
At 1 January 2016	-	113,827	396	1,991	116,214
Charge for Year	-	6,875	39	821	7,735
Disposals	-	(23)	-	(808)	(831)
At 31 December 2016	-	120,679	435	2,004	123,118
<b>Net book value:</b>					
At 31 December 2016	8,392	265,030	143	1,347	274,912
At 31 December 2015	26,468	249,058	182	1,571	277,279

Included in Land and Buildings is land with a value of £32.7m (2015: £32.0m), which is not depreciated.

**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)**  
**Notes to the financial statements (continued)**  
**for the year ended 31 December 2016**

**10 Stocks**

	<i>Group</i>		<i>Charity</i>	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Finished goods and goods for resale	92	101	92	101

**11 Debtors**

	<i>Group</i>		<i>Charity</i>	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Due in more than one year				
Loan notes	-	-	12,240	11,900
Due within one year				
Deposits and advances	521	574	521	574
Other debtors	27	2,446	20	486
Prepayments and accrued income	1,310	1,086	1,310	1,086
	1,858	4,106	14,091	14,046

Loan notes were received from the Charity by its wholly-owned subsidiary OHL. These are interest bearing at 3% and are redeemable on the earlier of (i) completion of the sale of freehold property, owned by OHL, to the Charity and (ii) 31 December 2020.

**12 Investments**

*Group and Charity*

	2016	2015
	£'000	£'000
Deseret U.K.Trustco Unlimited	1	1
	1	1

The trustees consider the value of the investments to be supported by the company's underlying assets.

The Charity holds one £1 ordinary share in its wholly-owned trading subsidiary OHL (company number 09795165) which was incorporated in the United Kingdom on 25 September 2015.

This is the only share allotted, called up and fully paid. This was purchased on 23 September 2015 at cost. At the time of the purchase the net assets of OHL were £nil.

OHL recorded a loss of £543k for the 15 months ended 31 December 2016.

**13 Creditors: Amounts falling due within one year**

	<i>Group</i>		<i>Charity</i>	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Other taxation and social security costs	280	244	280	244
Other creditors	1,603	2,327	1,592	2,327
Deferred income	463	357	463	357
	2,346	2,928	2,335	2,928

Other creditors is further analysed as follows

	<i>Group</i>		<i>Charity</i>	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Amounts owing to Parent Company (CPB)	13	220	13	220
Trade and other accrued liabilities	1,590	2,107	1,579	2,107
	1,603	2,327	1,592	2,327

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements (continued)

for the year ended 31 December 2016

**13 Creditors: Amounts falling due within one year (continued)**  
Deferred income for group and Charity is further analysed as follows

	2016 £'000	2015 £'000
At 1 January 2016	357	264
Utilised in year	(357)	(264)
Accrued during the year	463	357
At 31 December 2016	463	357

**14 Called up share capital**  
*Group and Charity*

	2016 £'000	2015 £'000
Authorised: 25 million ordinary shares of £1 each	25,000	25,000
Allotted, issued and fully paid: 10 million ordinary shares of £1 each	10,000	10,000

Each ordinary share carries equal voting rights.

**15 Reconciliation of movements in total group's funds**

	2016 £'000	2015 £'000
Net (deficit)/surplus in funds for the year	(5,964)	26,788
Actuarial (loss)/gain on pension scheme (note 21)	(8,125)	1,744
Net change in total group's funds	(14,089)	28,532
Opening group's funds	292,029	263,497
Closing group's funds	277,940	292,029

**16 Reconciliation of net movement in funds to net cash flow from operating activities**

	<i>Group</i>		<i>Charity</i>	
	2016 £'000	2015 £'000	2016 £'000	2015 £'000
Group (expenditure)/net income	(5,964)	26,788	(5,964)	26,788
Subsidiary admin and interest expense	-	-	543	-
Depreciation charge	7,735	7,300	7,735	7,300
Loss/(profit) on disposal of tangible fixed assets	72	(301)	72	(301)
Interest income	(4)	(2)	(368)	(2)
Pension costs charged against operating profit	1,678	1,820	1,678	1,820
Cash contributions to pension scheme	(1,643)	(1,557)	(1,643)	(1,557)
Net interest on pension liabilities	384	420	384	420
Decrease/(increase) in debtors	2,248	(877)	(45)	(10,817)
(Decrease)/increase in creditors	(582)	395	(593)	395
Non-operating costs creditors	(48)	(501)	(48)	(501)
Decrease in stock	9	5	9	5
Net cash used from operating activities	3,885	33,490	1,760	23,550

**17 Capital commitments**

	<i>Group</i>		<i>Charity</i>	
	2016 £'000	2015 £'000	2016 £'000	2015 £'000
Capital expenditure authorised by the Charity's trustees and OHL's director and contracted for	849	1,397	712	1,397

# THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

## Notes to the financial statements (continued)

for the year ended 31 December 2016

### 18 Related party transactions and ultimate holding company

The Charity is owned solely by the Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints (the parent company and controlling party), a company incorporated in the state of Utah, United States of America. Assurances of continued financial support have been received from the Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints.

Total grant income received from the parent company in 2016 was £3,214,000 (2015: £36,820,000).

The inter-company balance of the Charity with its sister charity, The Irish Association of The Church of Jesus Christ of Latter-day Saints Company Limited by Guarantee, as at 31 December 2016 amounted at £20,392 (2015: £17,452).

During the year, the company acted as the agent of the Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints in the transfer of funds to and from other Church entities throughout the world. Balances arising from those transactions are dealt with as entries on behalf of the Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-day Saints.

In 2016, the following transaction took place between the Charity and its wholly-owned subsidiary OHL:

- The provision of additional fundings, totalling £340k and in connection with the unsecured loan facility of £12.24m (2015: £11.9m) granted by the Charity to OHL to fund OHL's operations.

The loan facility and drawdowns thereof have been deemed to occur at arm's length.

### 19 Commitments under non-cancellable operating leases

At 31 December 2016, the Charity had future minimum rentals payable under non-cancellable operating leases for the lease of buildings used for worship purposes and also as housing for missionaries. These are set out below:

	2016 £'000	2015 £'000
Less than one year	1,040	1,861
Two to five years	2,160	1,448
More than five years	5,901	5,978

OHL has not entered into non-cancellable operating lease arrangements.

### 20 Financial instruments

	Group		Charity	
	2016 £'000	2015 £'000	2016 £'000	2015 £'000
<i>Financial assets measured at amortised cost</i>				
Loan notes	-	-	12,240	11,900
Other debtors	541	591	541	591
	541	591	12,781	12,491
<i>Financial liabilities measured at amortised cost</i>				
Trade and other creditors	(1,590)	(1,194)	(1,579)	(1,194)
Amounts owed to Parent Company (CPB)	(13)	(220)	(13)	(220)
	(1,603)	(1,414)	(1,592)	(1,414)

# THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

## Notes to the financial statements (continued)

for the year ended 31 December 2016

### 21 Pension and other post-employment commitments

The Church of Jesus Christ of Latter-day Saints is the sponsoring employer of a funded defined benefit pension scheme in the UK, which provides retirement benefits based on members' salary when leaving employment.

The assets of the Plan are held in a separately administered fund and the Plan is administered by a trustee body (independent of The Church of Jesus Christ of Latter-day Saints) who are responsible for ensuring that the Plan is sufficiently funded to meet current and future obligations.

The liabilities set out in this note have been calculated based on the results of the full Scheme Funding Assessment as at 31 December 2013, updated to 31 December 2016, allowing for additional benefit accrual, benefits paid. The present value of the defined benefit obligation is measured using the projected unit credit method.

The Church of Jesus Christ of Latter-day Saints has agreed a funding plan with the trustee body, whereby ordinary contributions are made into the Plan based on a percentage of active employees' salary. Additional contributions have been agreed with the trustee to reduce any funding deficit where necessary. The total contributions expected to be paid by The Church of Jesus Christ of Latter-day Saints in the year 31 December 2017 are approximately £1,650,000.

The disclosures set out below are based on calculations carried out as at 31 December 2016 by an independent qualified actuary.

Principal assumptions	At 31 Dec 2016 per annum	At 31 Dec 2015 per annum
Discount rate	2.70%	3.80%
Aggregate long-term expected rate of return on assets (net of expenses)	2.70%	3.80%
Retail Prices Index (RPI) Inflation	3.60%	3.45%
Consumer Prices Index (CPI) Inflation	2.60%	2.35%
Future increases in deferred pensions	2.60%	2.35%
Rate of increase in salaries	4.10%	4.95%
Rate of increase to pensions in payment:		
LPI (max 5%) based on RPI	3.35%	3.25%
LPI (max 3%) based on RPI	2.55%	2.50%
LPI (max 2.5%) based on RPI	2.20%	2.15%
Post retirement mortality assumptions	PCAOO tables with CML_2016 projections (based on year of birth) and a long term rate of 1.25%	PCAOO tables with CML_2015 projections (based on year of birth) and a long term rate of 1.25%
Future life expectancy:		
Male aged 65 at balance sheet date	23.1	23.0
Male achieving age 65 20 years after balance sheet date	24.8	24.7
Female aged 65 at balance sheet date	25.1	24.9
Female achieving age 65 20 years after balance sheet date	27.0	26.8
Cash commutation	80% HMRC max	No allowance

For the avoidance of doubt the above assumptions are in absolute terms.



THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)

Notes to the financial statements (continued)

for the year ended 31 December 2016

21 Pension and other post-employment commitments (continued)

Asset breakdown

The major categories of scheme assets as a percentage of total scheme assets are

	At 31 Dec 2016	At 31 Dec 2015
Diversified growth funds	65.9%	64.1%
Gilts	10.2%	24.1%
Corporate Bonds	23.2%	10.9%
Insured pensions	0.3%	0.3%
Net current assets	0.2%	0.0%
Cash	0.2%	0.6%
	100.0%	100.0%

The pension scheme has not invested in any of The Church of Jesus Christ of Latter-day Saints' own financial instruments, nor in properties or other assets used by The Church of Jesus Christ of Latter-day Saints. The assets are all quoted in an active market with the exception of the insured pensions.

	At 31 Dec 2016 £000	At 31 Dec 2015 £000
Fair value of Scheme assets	62,015	56,848
Present value of defined benefit obligation	81,398	67,687
Defined benefit liability recognised in balance sheet	19,383	10,839

Total expense recognised in SOFA

	At 31 Dec 2016 £000	At 31 Dec 2015 £000
Current service cost	1,518	1,705
Administration expenses	160	115
Past service costs including curtailments	-	-
Effect of settlements	-	-
Recognised in arriving at operating profit	1,678	1,820
Net interest on the net defined benefit liability	384	420
Total recognised in SOFA	2,062	2,240

Total amounts taken to Other recognised gains/(losses)

	At 31 Dec 2016 £000	At 31 Dec 2015 £000
Actual return on scheme assets - gains/(losses)	6,002	(80)
Less amounts included in net interest on the net defined benefit liability	(2,145)	(1,998)
Remeasurement gains/(losses) - return on scheme assets excluding interest income	3,857	(2,078)
Remeasurement gains/losses - actuarial gains/(losses)	(11,982)	3,822
Remeasurement (loss)/gain recognised in other recognised gains/(losses)	(8,125)	1,744

**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (GREAT BRITAIN)**

**Notes to the financial statements (continued)**

**for the year ended 31 December 2016**

**21 Pension and other post-employment commitments (continued)**

**Changes in the present value of the defined benefit obligation**

	<b>At 31 Dec 2016</b>	<b>At 31 Dec 2015</b>
	<b>£000</b>	<b>£000</b>
Present value of defined benefit obligation at beginning of period	67,687	69,115
Benefits paid	(2,756)	(2,141)
Current service cost	1,518	1,705
Administration costs	160	115
Interest cost	2,529	2,418
Remeasurement gains/losses - actuarial gains/(losses)	11,982	(3,822)
Employee contributions	278	297
Present value of defined benefit obligation at end of period	81,398	67,687

**Changes in the fair value of assets**

	<b>At 31 Dec 2016</b>	<b>At 31 Dec 2015</b>
	<b>£000</b>	<b>£000</b>
Fair value of Scheme assets at beginning of period	56,848	57,215
Interest income	2,145	1,998
Remeasurement gains and (losses)/		
Return on scheme assets excluding interest income	3,857	(2,078)
Contributions by employer	1,643	1,557
Employee contributions	278	297
Benefits paid including expenses	(2,756)	(2,141)
Fair value of Scheme assets at end of period	62,015	56,848

# **The Church of Jesus Christ of Latter-day Saints (Great Britain)**

## **FAMILY HISTORY REPORT for 2016 & Plans for 2017**

### **Family History – Patron Services**

Family history research (researching genealogy) is a major interest and leading hobby for many people in Great Britain. On-line resources including searchable databases and images of original records have continued to grow throughout 2016, through records preservation and filming, volunteer indexing and family history research. For members of the Church, family history research is a tenet of their faith and access is available to the world's largest free genealogy library where more than 20 billion records can be studied.

There are no paid employees in Family History Centres. They are staffed by volunteers, with 95% of these being members of the Church.

In the United Kingdom the charity now has 113 Family History Centres operating at year end 2016.

These research facilities are used extensively by members of the public, with approximately 70% of patrons not being members of The Church of Jesus Christ of Latter-day Saints.

### **Achievements during 2016 were:**

- Participated in the “Who Do You Think You Are?” event at The Birmingham NEC, at which more than 13,000 visitors attended.
- Participated in or sponsored local units to participate in thirty six other family history fairs in the UK.
- Thirty-Five English speaking volunteers (Church-service missionaries – ‘CSM’) work in the FamilySearch Support EMEA Contact Centre –the online and phone helpdesk, in 2016 they handled about 30,000 cases, which included emails, phone calls and live chats.
- Four outbound support volunteers were called to provide additional support and help to Family History centres. They provide phone calls, training and general advice.
- Eight volunteer Area Family History Advisers provided training and support to UK members, priesthood leaders and external groups.
- Imaged and replaced 65 Family History Centre personal computers.
- During 2016, efforts continued to increase the numbers of volunteers working to index family history records on-line, through FamilySearch Indexing with over 6,948,118, names indexed or arbitrated. At the year-end there were 2,632 Church member indexers in place, with many more non-member indexers not included.
- Provided webinar presentations from the main Family History Library to Church and community groups.
- Average of 2000 non-members a month using our FH centres.
- Recruitment of consultant to train volunteer Family History Centre staff across the UK and Ireland.
- Training was held at 100 Family History Centres for volunteer staff.
- Over 150 volunteers received personal training during the year on new processes, software and search skills.

## **Plans for 2016**

- Continue to increase activity within the Church and community, in FamilySearch Indexing.
- Recruit and engage with community volunteers to build the FamilySearch Wiki and Forums to provide additional, richer content and research support respectively.
- Influence priesthood leaders to use family history as a resource in the Work of Salvation. Viz convert baptisms, retention and activation.
- Engage with Youth and Young Single Adults to increase their participation in family history activity.
- Further develop the webinar concept whereby professional FH researchers at the main Family History Library, deliver remote presentations to both Church and community audiences.

## **Family History - Field Services**

One of the aims of family history is to deliver more records, to more people and faster, by providing timely access to the broadest set of family history records possible.

Acquire records that will assist members to research their ancestors, process the names and complete the Temple ordinances for them.

## **Achievements during 2016**

- Four full time employees supported by missionaries both full time and CSM captured 1,517,090 images. This equates to possibly 10,500,000 records (individual names).
- Agreements have been signed covering in total 2,500,000 new images. Ongoing discussions for 'renegotiated' images. These are rolls of microfilm held by FamilySearch in the vault; these will be carried forward into 2017.
  1. Wales, 1,100 rolls of film 935,000 images
  2. Ireland 900 rolls 765,000 images
  3. Yorkshire Archives 1,777 rolls 1.5 million images
- Continued participation in the affiliate programme, where FamilySearch cooperates with organizations to promote the principal of more records faster to more people. This is being accomplished by using indexes already created by Family History Societies and by agreement with commercial companies such as 'Find My Past'. Significant benefits for the Church come in that costs are reduced as records are made available through others web sites but with free access to FamilySearch members
- Participated in Who Do You Think You Are conference
- Promoted partnerships with projects completed or in process with all these organizations
  1. Ancestry
  2. Find my Past
  3. My Heritage
  4. FreeREG – indexing records

## **Plans for 2017**

- Full time employees will remain at 4 operators
- work is slowing significantly in the UK / Ireland area, but we hope to maintain and utilise fully our 4 full time operators.
- Goal for new image capture is 1,500,000 or 7,800,000 records
- Goal for renegotiated images is 2,500,000 or 10,000,000 records
- Goal of five new affiliate projects to spread costs for the Church, but allowing the flow of records to the web to increase
- Create relationships with archives allowing field scanning of archive microfilm thus reducing costs to the church
- Work alongside Patron Services to increase member involvement in name submissions by increased publication of records

# MATERIALS MANAGEMENT DEPARTMENT GREAT BRITAIN

2016 ACCOMPLISHMENTS AND 2017 PLANS

**MATERIALS MANAGEMENT DEPARTMENT**

March 20, 2017

Authored by: Luke Allen – Area MMD Manager

## **Vision**

### **Presiding Bishopric Vision**

We help individuals and families qualify for exaltation by helping members live the gospel of Jesus Christ, gathering Israel through missionary work, caring for the poor and needy, and enabling the salvation of the dead. To do this, we will make gospel teachings, resources, and services accessible to all in a simple and affordable way.

### **Area Presidency**

**“We hope for all to come unto Christ. As we apply these three priorities,**

- **Bring a Friend.**
- **Become Spiritually and Temporally Self-Reliant.**
- **Find an Ancestor.**

**Our faith in the Saviour will increase and we will have a greater sense of peace and security. We see people living joyfully, delighting in the Sabbath, preparing to go to the temple, receiving ordinances and making covenants necessary for exaltation.**

**As we press forward with great faith and diligence, we can rightfully expect to see the number of faithful members more than double by 2020. We are so grateful to serve with you in this marvelous work.”**

**The Europe Area Presidency.** Europe Area Plan for 2016

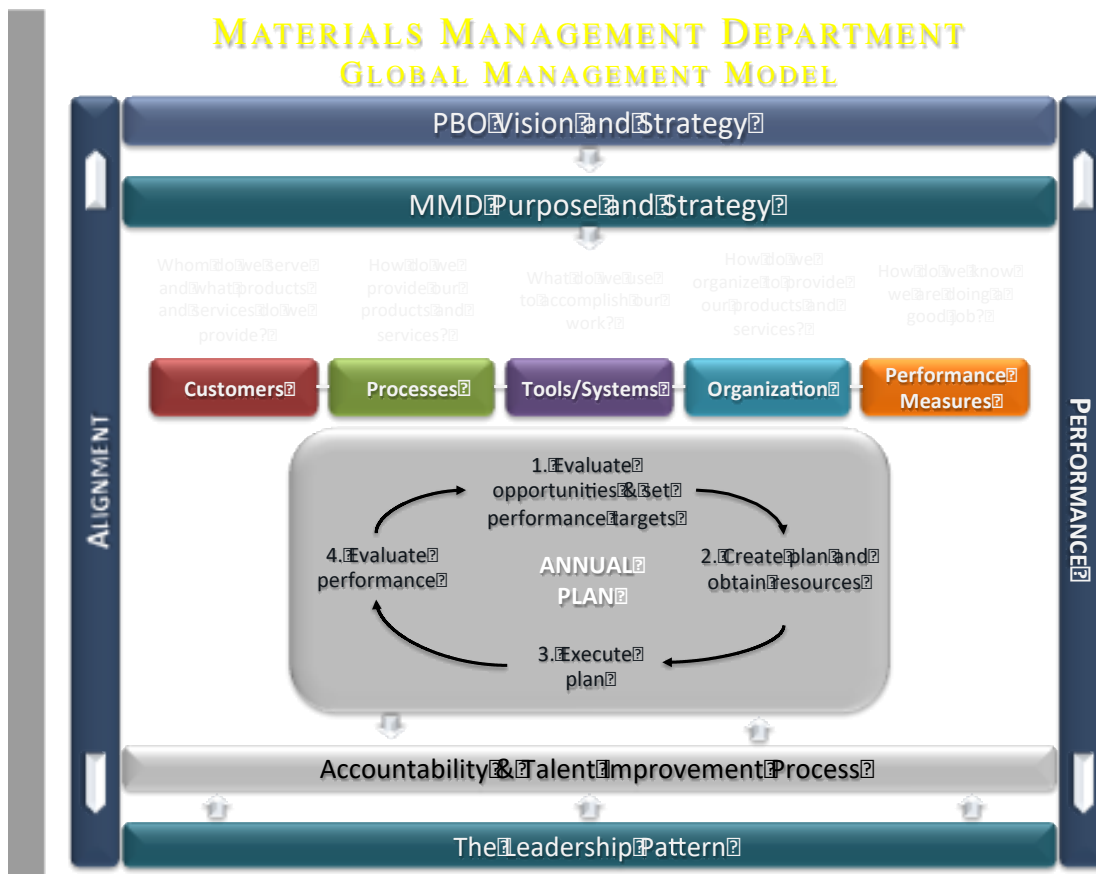
### **Materials Management Purpose**

We help individuals and families qualify for exaltation by helping members live the gospel of Jesus Christ, gathering Israel through missionary work, caring for the poor and needy, and enabling the salvation of the dead. To do this, we will make gospel teachings, resources, and services accessible to all in a simple and affordable way.

### **Key Strategies of MMD**

1. Improve the customer experience
2. Improve the availability and value of materials and services
3. Simplify and standardise processes and tools
4. Strengthen accountability for global performance
5. Elevate expectations, talent and capability

## Materials Management Global Management Model



### Materials Management Divisions

- Distribution Services
- Fleet Services
- Purchasing
- Retail Centres
- Travel Services

### Materials & Services

- Curriculum
- Post/Mail
- Vehicles – including accidents, maintenance and repair
- Local printing and re-production of picture and audio curriculum
- Procurement activities and support



- Visa assistance; booking flights and accommodation etc.

### **Strategic Business Partners (Customers)**

- Ecclesiastical leaders
- Members
- Non members
- Administration

### **Divisions in the UK and Ireland**

The Materials Management Department in the UK and Ireland consists of four divisions:-

1. Distribution Services - Manages and distributes sacred clothing, garments, curriculum materials, magazines, Family History and audiovisual items used by wards, stakes, missions, seminaries, institutes, individual members and other units of the Church throughout the UK and Ireland. We also operate retail centres located at the London and Preston temple sites where these items are available to members and the public.
2. Fleet – Selects, procures, maintains and disposes of vehicles for the staff, mission and administration offices in the UK and Ireland. Fleet also provides training, instruction, direction and evaluation of safety and administrative programs in order to ensure that vehicles are used to accomplish the mission of the Church.
3. Purchasing – The purchasing division is responsible for all negotiation, contracting, procurement, and traffic activities of the Church in the UK and Ireland. This division services temples, missions, seminary and institute, welfare divisions, Church departments, meetinghouses, maintenance groups, and the administration offices.
4. Travel – The travel section provides complete travel services for missionaries, General Authorities, Area Authority Seventies, and employees on Church business, including visa services, itineraries, ticketing.

## 2016 Accomplishments – by division

### 1. Distribution Services -

- The majority of orders for the UK are fulfilled from the distribution centre in Salt Lake City. Salt Lake fulfilled 7,360 orders (651,125 items) whereas Germany fulfilled 1,035 orders (25,926 items) to customers throughout the UK.
- The fulfilment of all church magazine subscriptions (Ensign, New Era, Friend and Church News) for the UK is now being done through Distribution Services in SLC. They partner with Landmark MSI for the mailing services. This has resulted in an improved fulfilment rate reducing the transit time by around 10 days. In 2016 7,350 subscriptions were managed and fulfilled.

- Ensign	5,188
- New Era	798
- Friend	1,199
- Liahona	165

- 1,381 MOC films shipped to the UK in 2016

Retail Centre Key Performance Indicators	London	Preston
Total quantity On Hand	20,392	20,163
# of Stock Keeping Units On Hand, Line Items	1,263	1,076
Number of Line Items Sold	670	1,478
Net Sales quantity	79,553	82,075
Transactions	12,492	14,361
Number of hours worked (Employees)	269	300
Weeks of stock average	12	12
Factor Line Items Carried vs. Line Items Sold	2	1
Sales/Open hour	5	6
Ratio: Average transactions per hours worked	3	3
Ratio: Average quantity sold per transaction	6	6
Quantity sold/FTE	2,263	2,835
Fixture Floor Plan m <sup>2</sup> (feet <sup>2</sup> *0.093025)	179	260

### 2. Fleet –

- 195 vehicles in the UK
- 55 vehicles acquisitions/sales
- Updated UK Toyota & Hyundai Agreements. Opened accounts with 14 new vehicle suppliers
- Implemented the Church Automotive Reporting System (CARS) in each mission and all mission vehicle coordinators trained.

### 3. Purchasing –

- Assigned Carol Van Tonder as the ‘Purchasing’ partner to all departments in the UK.
- Maintained/updated vendor catalogue loads in PeopleSoft.
- 906 line orders (31% increase) and 89.8% usage Vendor Catalogue Loads (increase of 13%).
- Participated in Facility Manager training (including assistants) during March, April and June.
- Focus on sourcing ASPC/APFC approved items, and facilitate the procurement of other items as appropriate.

### 4. Travel –

- Implemented the new UK Home Office ‘Biometric Residency Permit’ (BRP) requirement.
- Total number of BRP’s received = 239
- Continued use of the ‘Global Visa Management’ (GVM) system
- Certificate of sponsorships applications completed for 2015
  - Tier 5 = 601
  - Tier 2 = 4

## **Key Goals and Initiatives for 2017**

### **Distribution -**

- The majority of orders for the UK will be fulfilled from the warehouse in Salt Lake City, Utah.
- Maintain days in process at 3.5 days or below.
- Achieve fulfillment rate of 85% or more.
- Ensure that the UK Magazine program, ‘WebMag’, is stable and look to roll it into Europe.

### **Fleet -**

- Safely maintain and operate 195 vehicles throughout the UK
- Source/replace 75 vehicles in accordance with policy and the Approved Vehicle List.
- Review Grey fleet status and make recommendations on future administration.

### **Purchasing -**

- Create specific ‘Value Managed Relationship’ (VMR) file for service providers/contracts:
  - Utilities
  - Heating Ventilation and Air Conditioning (HVAC)
  - Deep Clean Services
  - Landscaping
- Increase the number of national vendors and upload VCL’s to facilitate order processing.

**Retail -**

- Maintain PCI certification in the London and Preston retail centres.
- Perform 3 wall-to-wall counts with an accuracy of at least 93%
- Improve the purchase experience to increase member satisfaction to 99%

**Travel -**

- Proactively monitor and maintain GVM workflows in accordance with the immigration changes.
- Submit 'Sponsorship' license renewal with the UK Home Office.
- Monitor, manage and maintain 'Biometric Residency Requirements' including nominated mission office personnel authorised to collect these permits on behalf of the applicant.
- As a sponsor of migrant workers, maintain 'A' rating with the UK Home Office.
- Cancel all remaining visa periods within 48 hours of the missionary returning home.
- Submit all Certificate of Sponsorship applications in a timely manner (at least 12 weeks in advance).

## STEWARDSHIP REPORT 2016 Accomplishments

The HR function exists to enable the Church to fulfil its purposes as it attracts, develops, motivates, recognizes and inspires its total workforce.

### MAIN ACTIVITIES

- ☐ Utilized the existing Global Policy document and 'Our Standards of Conduct' to its full extend.
- ☐ Recruitment (ongoing).
- ☐ Introduced online hiring portal to increase accessibility for applicants / increase amount of applications.
- ☐ Provided ongoing training to employees and managers to continue to establish the use of ATI.
- ☐ Provided ongoing training about the Leadership Review Process (LRP) as part of succession planning.
- ☐ Reviewed Global and Local Policies and made those available online for all staff.
- ☐ Ensured an appropriate counselling and support service to encourage and promote staff wellbeing.
- ☐ Reviewed terms and conditions of employment to ensure they are fit for purpose, fair, legally compliant, competitive and consistently applied.
- ☐ Provided employee benefits that match the market and include an acceptable pension plan that will generously cover the needs of the individual once retired.

### PLANS FOR 2017

- ☐ Recruitment (ongoing) for various new positions in the UK.
- ☐ Continue to establish the use of ATI.
- ☐ Continue to train on the use of the Leadership Review Process (LRP) as part of succession planning.
- ☐ Continue to provide input and ensure the effective running of H&S committees.
- ☐ Continue to analyse training needs in the UK and prepare a schedule of focused training events.
- ☐ Support the Church's commitment to international excellence by recruiting from a global talent pool.
- ☐ Continue to develop managers to recognize the value of, and facilitate a positive climate of employee relations.
- ☐ Continue to review and align resources to ensure they are fit for purpose and deliver efficient service, in support of the achievement of operational excellence.
- ☐ Continue to review general staff/employee needs in Scotland concerning organizational development, employee relations and workplace wellbeing.
- ☐ Continue to fade out the old DB pension plan and transfer new employees into a DC pension plan.

## **Results for 2016**

### **Meetinghouse Replacement and Improvement (R&I) Projects**

<b>149</b> meetinghouse R&I projects started in 2016	<b>Total: £ 2,974,379</b>
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In addition, the following maintenance costs were incurred in the year:

### **Meetinghouse Operations – the cost to operate and maintain meetinghouses in 2016**

Operational costs include: Cleaning, Minor Maintenance, Grounds Care, Phone, Utilities, Administration Costs and Rents.	<b>Total: £ 11,259,704</b>
<b>Total operational square feet =</b>	<b>2,384,383</b>

## **Plans for 2017**

### **Meetinghouse Replacement and Improvement Projects**

<b>147</b> meetinghouse R&I projects are planned in 2017	<b>Total: £ 4,011,544</b>
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### **Meetinghouse Operations – the cost to operate and maintain meetinghouses in 2017**

Operational costs include: Cleaning, Minor Maintenance, Grounds Care, Phone, Utilities, Administration Costs and Rents.	<b>£ 12,190,081</b>
<b>Total estimated operational square feet =</b>	<b>2,408,299</b>

# PM Projects Managed By Aaron M Wiltshire 2016

## PROJECTS COMPLETED IN 2016

### Hayes – Watford England Stake – Car Park R&I Project

**Start Construction:** 2<sup>nd</sup> October 2015

**Project Construction Completion:** 9<sup>th</sup> February 2016

**Project Costs:** £344,700.00 approx.

**Project Status:** Completed

**Project Description:** The project was to repair this existing multi-story car park. The lower deck was being flooded by water penetrating through the upper deck. The steel elements of the structure were rusting and deteriorating as a result. External brickwork had creaks and spalling bricks. The foundations were sinking in one corner. The surface of the car parks decks were towards the end of their life etc.

We have underpinned the sinking foundation. Repaired the cracking brickwork, replaced damaged spalling bricks. Replaced coping stones and water proofed below on parapet walls. Sealed the upper deck using specialised coating system, leaving an easy maintained surface. Grit blasted the steel elements of structure followed by treatment and painted. Repaired some parts of the concrete structure.

The lower deck surface had a section of the concrete base replaced. The surface was also treated with the low maintenance surface system. The openings were fitted with louvers to still allow vital air movement and some light but to reduce rain penetration.

All lighting was replaced and increased. Surfaces marked out with pedestrian walkways, along with parking bays etc. Specialised crash barrier installed on upper deck to protect parapet walls. Drainage improved etc.



**Finished Top Deck of Multi-Story Car Park**



**Finished Top Deck of Multi-Story Car Park**





**Finished Lower Deck of Multi-Story Car Park**

## **Porthmadog – Chester England Stake – LBO Project**

**Start Construction:** 17<sup>th</sup> December 2015

**Project Construction Completion:** 10<sup>th</sup> August 2016

**Project Costs:** £88,400.00 Approx.

**Project Status: Project Situation:** Currently in the 1 year Defects Liability Period (DLP)

**Note:** This project was originally managed by the other UK PM who retired and therefore the physical construction on site was managed by myself.

**Project Description:** Lease build out of a single story office / workshop building for use by this long established Branch of The Church. Works included Fire Compartmentation works, Emergency Lighting, Fire Signage and some alterations to comply with fire escape etc. Decorations, some ceiling works and lighting works etc. Minor wall alterations. Provision of Church sign and furniture etc.



**Completed Front Elevation**

## **PROJECTS ON SITE – STARTED CONSTRUCTION 2016**

### **Oxford – Reading England Stake – Car Park Addition Project**

**Start Construction:** 15th September 2016

**Project Construction Completion:** 28<sup>th</sup> February 2017

**Project Costs:** £586,800-00 approx.

**Project Status:** Currently the project is completed on site and is in the 12 months Defects Liability Period.

**Project Description:** Provide additional parking on an additional piece of land obtained by the Church a number of years ago to the side of our existing site. Unfortunately the site has a boundary with a mill stream and river, this boundary consists of a retaining wall holding our site up which is in a deteriorated condition and had to be rebuilt as part of this project, adding significantly to the cost of this project. Planning Permission was very difficult to achieve but was obtained on the second attempt after significant negotiations with all those who have a significant interest and say in this project because of its location. The negotiations were between us and the Planning Authorities, Their Ecologists, The Environment Agency & Those Who Look after Historic Monuments (The Road Bridge Over The River Is Listed As An Historic Monument) As well as the flood team. This was a very expensive car park addition due to the situation. However it was necessary in order to keep the meetinghouse viable.

Works involved forming a new eco-friendly retaining bank to the mill stream, Formation of new car park area, reconfiguration of the existing car park to meet regulations, new car park lighting, new fencing to the newly formed car park area. Provision of a cycle shelter, planning permission requirement to encourage alternative transport. Formation of new access stairs and handrails to the rear entrance. Formation of a level access to the front entrance. Decoration of existing gates etc. New drainage to car parking, including drain off and water storage during flood periods etc.





**Newly formed eco-friendly retaining bank**



**Newly formed Stepped entrance & handrails rear entrance of altered existing car park**





**Newly formed Car Park area**



**Front entrance**

## **Bracknell – Reading England Stake – Car Park Addition Project**

**Start Construction:** 21<sup>st</sup> December 2016

**Forecast Project Construction Completion:** 17<sup>th</sup> May 2017

**Estimated Project Costs:** £267,000-00 approx.

**Project Status:** Currently on site and all but completed, due to handover on the 17<sup>th</sup> May 2017.

**Project Description:** The project is to increase the parking provision as much as possible on this site where we have a good sized meetinghouse, but had limited parking with no close by on street parking. The limited spaces will restrict the growth potential of this unit and the opportunity to relocate another unit into the building such as Farnborough which is a much larger unit. Originally the Church wanted a multi-story car park, however the site is surrounded by trees and in a conservation area, making this unpractical. Therefore an addition by taking up more of the site and reconfiguring was our best option.

Planning Permission was difficult to obtain, The Church having had several previous application rejected. This was overcome, buy strong argument for the need and part of the new car park being green parking spaces.



**Near Completed Car Park, New Surfacing yet to be line marked etc**





**Near Completed Car Park, New Surfacing yet to be line marked etc**



**Near Completed Car Park, New Surfacing yet to be line marked etc**

## St Albans – St Albans England Stake – Addition Project - Lift

**Start Construction:** 14<sup>th</sup> November 2016

**Forecast Project Construction Completion:** 16<sup>th</sup> June 2017

**Estimated Project Costs:** £199,300-00 approx.

**Project Status:** Currently the project is on site.

**Project Description:** The existing building is spread over two floors the main Ground floor accessed via external doors at the front main entrance only off the main road. This is assessable to the less abled but the parking is a long distance away at the rear. The site also sloped significantly from the rear up to the front. The other floor is a lower ground floor and was only accessible either via an internal staircase or rear entrance doors only accessible via stepped pathway. The project is to provide a modest extension to house a lift and small lobby and new entrance doors with disabled friendly access pathway. This will enable the less able to access the building at the nearest point to the parking area, that of the rear of the building and then once inside to access all levels via the lift without the need to go outside and negotiate the steep site slopes etc.



**New extension and footpaths and retaining walls being constructed**





**Internal view of new lift shaft and lobby, access doorway to be formed into existing through old window location**

## Watford – Watford England Stake – R&I Car Park

**Start Construction:** 2<sup>nd</sup> November 2016

**Project Construction Completion:** 15<sup>th</sup> March 2017

**Estimated Project Costs:** £106,900-00 approx.

**Project Status:** The project is completed, however there are a number of defects that are being dealt with. The project is also in the 12 months Defects Liability Period.

**Project Description:** The aim of this project was to resolve the issue of cars slipping on wet or muddy grass on the slopped access drive to the green overflow car park at this busy stake centre. The solution was to remove the old plastic grass grid system to the sloped entrance driveway that was overfilled. This has been replaced with a concrete grid grassed system that will give more surface area for car tyres to grip on to maintain traction and avoid the dangerous slipping and sliding of cars experienced in wet conditions etc.



**Completed Car Park Grid, to slopped entrance to green car park, Grass seed yet to take hold**

## Catford – London Wandsworth England Stake – Addition Project – Lift / Stairs

**Original Forecast Project Construction Completion: March 2017**

**Estimated Project Costs: £319,000-00 approx.**

**Project Status:** Currently the project has been postponed due to funding issues. It is now planned to be funded and constructed in the 2018 AP, as funding was not secured in the 2017 AP.

**Project Description:** The existing building has a number of issues specifically in relation to provisions for the less abled, being two stories and no access to the 1<sup>st</sup> floor for the less abled, as there is no lift. The majority of the TA's are located on this 1<sup>st</sup> floor. Additionally there is no disabled toilet. The New Addition will provide the much needed lift access to the 1<sup>st</sup> floor Teaching Areas as well as a Disabled WC on the ground floor and an added benefit of a Mothers Lounge on the 1<sup>st</sup> floor as well as an internal staircase, where there was only an external one at the entrance end of the building previously.



### Hitchin – St Albans England Stake – Addition Project

**Original Forecast Start On-Site:**      **March 2016**

**Original Forecast Project Construction Completion:**      **January 2017**

**Estimated Project Costs: £788,800-00 approx.**

**Project Status:**      **The project has been cancelled by HQ due to underutilised spaces in neighbouring meetinghouses. Full Planning Permission was obtained.**

**Project Description:** The project was to form a rear extension to the existing meetinghouse to raise its capacity to that of a 170-2 meetinghouse. This included adding 3 additional Teaching areas and a mothers lounge and disabled toilet. The Teaching areas included a very large Assembly Teaching area necessary to meet the curriculum needs for a 170-2. The project also included for a new heating system for the building and the font which currently has issues. The cultural hall currently has teaching areas directly off it, with no corridor making its use as a TA difficult. The project also included for forming a corridor each side of the hall to provide access through to the new proposed addition, as well as separation from the existing TAs to enable the hall to be used properly for teaching etc.

### Hyde – Manchester England Stake – R&I Project

**Original Forecast Start On-Site:**      **August 2016**

**Original Forecast Project Construction Completion:**      **December 2016**

**Estimated Project Costs: £85,000-00 approx.**

**Project Status:**      **The project was cancelled following a management review based upon my recommendation to do so.**

**Project Description:** To alter ground levels at the rear of the building to move an embankment off the rear of the building. The embankment rises steeply to a site behind which is higher than the chapel. My engineers confirm the bank is currently stable and that the building was designed from new to take the soil loading and is strengthened and damp proofed accordingly. In the buildings 30 to 40 years life there is no sign of damp or movement. We have therefore recommended this project is a waste of sacred funds and would potentially destabilise the bank resulting in potential litigation from the owner behind.



## **PROJECTS IN DESIGN IN 2016 - PLANNED FOR CONSTRUCTION 2017**

### **Oliver House – London Hyde Park England Stake – Custom New Build Project**

**Forecast Start Construction: 27<sup>th</sup> August 2018**

**Forecast Project Construction Completion: 28<sup>th</sup> August 2020**

**Current Provisional Estimated Project Costs: £13,514,000-00**

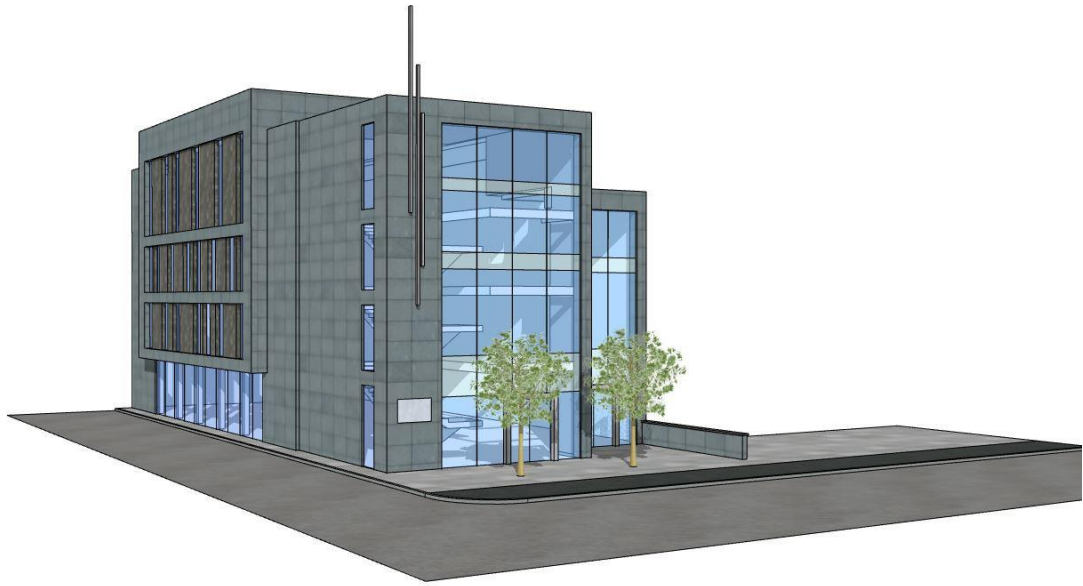
**Project Status:**            **Currently we are in the Design process and working closely with the Local Authority through a pre-application agreement process.**

**Note:** **We are managing this project jointly with Special Projects based in HQ due to the importance / status and significance of this project.**

**Project Description:** The Church has purchased a derelict former office / industrial building in Islington, City Road, London in a busy commercial area right next door to the famous Methodist Wesley chapel a grade 1 listed building and site! The plan is to demolish the building and build a new Custom Design multi-story building including two basement levels for our needs. The plan is to house two Wards in the building (Whitechapel & City) as well as house a FSC (Family Search Centre) on the ground floor. The FSC will house both the research facilities currently housed at Kew as well as an interactive discovery area to encourage FH and help introduce people to FH in a fun and personally relevant way.

The site is very complex with it being located right next to and attached to listed buildings, it is also a conservation area, has a tube station in front to one side as well as two tube lines below in front. Additionally there are complications with the building the other side over rights of access along a road we jointly own. The area is also on the London plan for Offices making any application for non-employment use very difficult. Several previous owners have failed to obtain approval for various schemes including the last one a hotel! We are working with a great specialist planning consultant and team, working through the issues.

There are many complex issues and requirements including height restrictions, high sustainability standards to meet and exceed Excellence level of BREAM, Trying to meet the expectations and requirements of Historic England, The Planning and conservation officers, local councillors and the high profile and influential owners of the two neighbouring properties of Wesley Chapel and the former Company House. As well as TFL and Network Rail and others.



**Schematic Proposal, Development still ongoing, size and shape more or less agreed however the look, finish windows and elevational treatment, still under review and likely to be very different once the process is completed**

## **Inverness – Aberdeen Scotland Stake – Addition Project**

**Forecast Start Construction: 3<sup>rd</sup> July 2017**

**Forecast Project Construction Completion: 28<sup>th</sup> April 2018**

**Estimated Project Costs: £1,294,000-00**

**Project Status:**           **We have obtained Planning Permission and are working up the detailed drawings and specification in preparation for the Bid.**

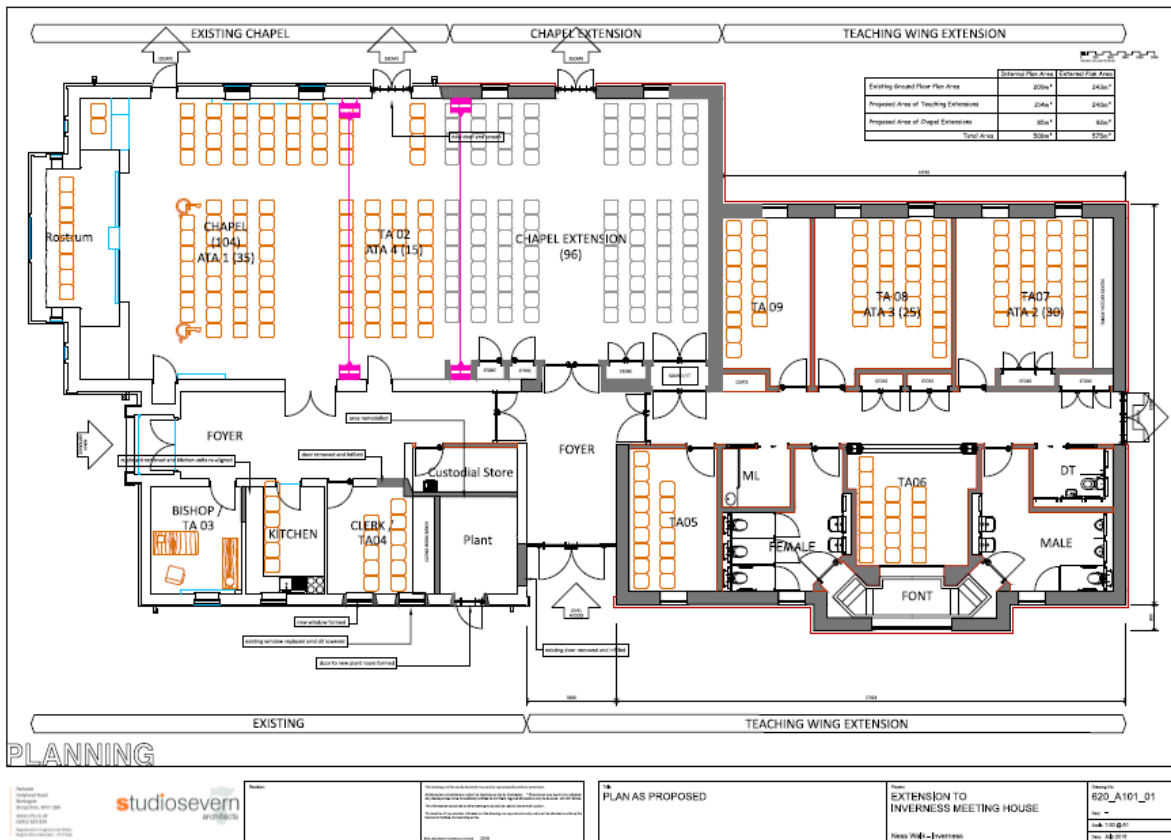
**Project Description:** Provide an addition to raise the meetinghouse capacity to that of a 90-1. This size capacity requires 9 TA's currently there are only 3 so 6 Additional TA's need to be added. Also there is currently a font buried in the Chapel over floor. This is to be replaced with a proper font, as the next nearest available is a huge distance and travel time. The Stake Centre is 3 to 4 hours' drive.

During the design process it became apparent Planning Permission would be difficult due to protected mature trees. We have had to design the foundations specially to reduce the impact. Area managers have decided to also extend the chapel overflow as part of this project to avoid future issues with this extension on the side nearest the trees that will only get bigger and become more problematic for future permission.

The current toilet provision is inadequate and has to be increased. With the need also for a font, we have designed new toilet areas and font in the addition and used the existing toilet areas in the reconfiguration of existing space to provide a larger plant room also needed.



New extension and footpaths and retaining walls being constructed



Proposed Plan of Extended Meetinghouse



## Runcorn – Chester England Stake – Car Park Addition Project

Forecast Start Construction: 26<sup>th</sup> June 2017

Forecast Project Construction Completion: 29<sup>th</sup> September 2017

Estimated Project Costs: £292,000-00

**Project Status:** We have obtained Planning Permission and are working up the detailed drawings and specification in preparation for the Bid.

**Project Description:** Increase the number of parking bays from the current 36 to 60 in total. Adding a further 24 parking bays and associated roadway and footpaths etc. These additional bay etc are to be provided on the additional land purchased next door.



**Proposed additional parking – on additional site area purchased**

## **NOTES ON THE REPORT**

- It should be noted all estimated or other project cost information given in the above report all include Fees , statutory fees, survey costs and VAT as well as the actual construction costs, so they are total project costs.

# *The Church of Jesus Christ of Latter-day Saints*

## *Public Affairs Report*

### **2016 Results: Community and Interfaith Outreach**

Highlights, in association with local congregations and other Church departments:

#### **Interfaith efforts**

Leaders from the Church are extensively involved in interfaith outreach in all the nations of the United Kingdom. The Church is also officially represented on the Board of Trustees of the Inter Faith Network.

In November, The Right Honourable The Lord and Lady Clitheroe hosted a choir from The Church of Jesus Christ of Latter-day Saints at an historic fundraiser for a new organ at St Leonard's Church in Downham. Two performances were presented to capacity audiences. At the end of the evening, Chorley Stake president Michael Gratton presented a cheque for £5000 to the Hon Ralph Assheton, warden of St Leonard's Church, to bring the organ appeal closer to its fundraising target.

£7000

#### **October/November: Royal British Legion Poppy Appeal / Poppy Scotland**

The Church is an active and a significant supporter of the Poppy Appeal – volunteers from the majority of the Church's 44 Great Britain stakes participated during 2016. £5300

#### **November: Scotland Family Values Awards**

The Family Values Awards of The Church of Jesus Christ of Latter-day Saints recognises civic, faith and other community leaders who have made outstanding contributions to the family. Magnus MacFarlane-Barrow, founder and chief executive of Mary's Meals, and Maureen McIntyre, who pioneered Educate the Kids, each received the 2016 Family Values Awards. £1500.

#### **December: Family Values Awards**

Jim Shannon, MP for Strangford in Northern Ireland, and Revd Prebendary Rose Hudson-Wilkin, Chaplain to the Speaker of the House of Commons and a Chaplain to HM The Queen, received the 2016 UK Family Values Awards at an event held at Parliament in London (6th December). £6500.

#### **Throughout 2016: Mormon Helping Hands**

Mormon Helping Hands is a Church outreach programme to provide community service and relief to those in need, including in association with other faiths. Over 20,000 hours were donated across the UK. Special emphasis was placed on outreach to refugees. Church volunteers in York also received a special award from HRH Prince Andrew following the floods in the region.

#### **Throughout 2016: NHS Blood and Transplant / The Scottish National Blood Transfusion Service**

Over 5% of all blood donations come via LDS meetinghouses.

#### **Throughout 2016: Family history events and other charity fundraising events**

Throughout the country, family history days and charity fundraising events were held at many of the Church's UK venues.

## **2017 Plans:**

### **Quarter 1 onwards**

The All-Party Parliamentary Group on International Freedom of Religion or Belief: the Church will continue to be a fully-committed stakeholder of this Group.

### **Quarter 2**

20<sup>rd</sup> June: National Parliamentary Prayer Breakfast, Houses of Parliament: the Church will be represented at the event.

### **Quarter 3**

The British Pageant, 'Truth Will Prevail', will take place near the grounds of the Church's Preston England Temple in Chorley, Lancashire. Performances will be held 1-5 and 8-12 August.

### **Quarter 4**

Royal British Legion Poppy Appeal / Poppy Scotland.  
Family Values Awards (UK-wide and Scotland).

### **Quarters 1-4**

- Mormon Helping Hands service projects nationwide.
- Support for NHS Blood and Transplant / The Scottish National Blood Transfusion Service.
- Continued outreach to community groups and opinion leaders (including Interfaith, Academic and Business groups).

## **SRS Report for 2016 / Plans**

### **(United Kingdom)**

5th April 2017

Self-reliance operations within the U.K continue to focus on the responsibility of the department staff to principally provide training to leaders and specialists. For 2016 this remained largely focussed on the set-up and training of regional Self-reliance Committees, the training of new and additional specialists in the operational activities and other training related responsibilities associated with this model.

During 2016 we began focusing on providing training to local leaders, to organise local church resources, to hold evaluation sessions for people to undertake assessments of their personal financial and career needs. The purpose of these meetings was to form Self-Reliance Workgroups where people could come together to support each other in working through resource material produced by the Church to help plan personal efforts to find or improve paid employment opportunities, start or grow a business or identify opportunities in further/higher education in order to improve employment opportunities. These were held across the country at various chapel locations and within our Self-Reliance Resource Centres. During 2016 the following Self-Reliance activities for participants were held in the U.K. U.K:

Devotionals - 84 (participants – 1,780)

Self-Reliance groups – 152 (participants – 870)

Careers Fairs – 3 (participants 165)

Operations last year also saw the commencement of setting up a larger number of local resource centres, to help people with the previously stated objectives. These are to be run by local volunteers, supported and trained by the managers. Four of these were established across the country in 2016. Work was also begun by the managers to begin establishing national and local resources of various kinds in order to support the operations of local leaders in working with the members in the Self-Reliance groups and centres. One of the key elements of resource development was the creation in the U.K of a new Self-Reliance course to help people with improving their health & wellbeing.

During 2017 the broad activities described above will be continued, with increased emphasis on establishing more Self-Reliance centres, developing additional resources, and a new focus on the Self-Reliance managers providing more direct help to individual members as we visit the stakes.

Martin Gardner/Les Pointer

Self-reliance Services Managers U.K.

## **UK Real Estate –Report 2016**

Over the year of 2016 Real Estate focused its efforts in several areas:

### **Site Purchases**

Searches continued in an attempt to secure new sites for the Farnborough and Welling wards. Due to new qualification criteria, it was felt that the Farnborough site search was no longer necessary and the work order was closed in November.

### **Leases – New and Renewals**

New lease agreements were completed during the year, for Porthmadog Branch and Newtown Branch.

Lease renewal work was completed for the Aberystwyth Branch, Colwyn Bay Branch, Skipton Branch, Bristol Facilities Management Group Office, England Leeds Mission Office and England Manchester Mission Office.

### **Existing Freehold and Leasehold Real Estate Management**

The existing stock of freehold and leasehold property also saw a number of issues with neighbours, landlords and local authorities over the year that have required attention in order to allow the weekly worship services and other associated meetings to continue without interruption.

### **2017 – The Year Ahead**

Real Estate looks to the year ahead anticipating a continued emphasis on maximising meetinghouse capacity and utilisation. Master Planning within Coordinating Councils will assist in this effort and is likely to impact on the number of new space requests. Real Estate will continue to work with Facilities Management in assisting in managing the existing portfolio efficiently especially with regard to lease renewals, rent reviews and property use issues that will fall due during the year.

## Annual History: Program Report

Keep a current and accurate history by recording historical items as they occur. Within two weeks following the end of the school year, complete and submit this report by e-mail in Word format (in the native or preferred language) to the area office. Keep a copy of report for future reference.

Program name <b>UK and Ireland</b>	Program administrator's name <b>K Roy Tunnicliffe</b>	School year <b>2015-16</b>
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### Program Administrator's Review

Narrative summary of program (include ways the objective was accomplished)

We have had a very busy, but meaningful year in the UK & Ireland. The attached summary from some of the coordinators will provide an overview of some of the notable events and achievements that have occurred in the 2015-16 academic year. Inspired by Elder Clarke's message our faculty looked at what we could start to improve on. We have spent a great deal of time with the following three areas:

- Better understanding and use of the Guiding Performance process.
- Monthly in-service training and a unified approach to present core-skills training to our volunteer teachers.
- A greater focus to help our young people to understand the 'why' behind elevate learning.
- Holding regular partnership meetings with priesthood leaders and creating meaningful partnership plans

The focus on the above areas has been a great blessing to our faculty and provides us with the good foundation to build upon these in 2016-17.

Our colleague, Sonny, is having a wonderful experience in the mission field. We are sad to be losing Lawrence Vingoe as a coordinator too. Lawrence came as a three-year replacement for Sonny. However, due to family health issues he reluctantly handed in his notice after his first year of employment. Lawrence has done a marvellous job. He and his wife, Michelle, had prior to his employment served a full-time mission at the Leeds Institute. As such, Lawrence came into the role of the Leeds Coordinator with a deep knowledge of the youth and YSA and of the S&I programme. He accomplished a great deal in one year and we will really miss his contribution.

We were delighted to receive permission to find a full-time coordinator to replace Lawrence. That process is just beginning and we hope to have a new coordinator in place as soon as possible.

We have had very helpful visits from Russell and Ron from Central Office this year. They have provide great leadership for us and helpful perspectives.

The coordinators have done very well. Some have had significant life events occur to them (4 new babies born, recovery from serious illness and a significant accident). Joe McMorn and his wife Naomi were travelling to find a house as they need to relocate for work. Naomi went into labour while travelling. Later Joe had a serious accident involving a dog attack. He was badly mauled but was blessed not be receive life-threatening injuries. He is making a good recovery. Eliana Tuesta, who has had a lovely baby boy has been temporarily replaced by Adam Cummins. Adam is doing well in his role as Support Specialist. However, we are all ready to build on what we accomplished last year and make the 2016-17 academic year a great success in the UK and Ireland.

A summary of Coordinator David Beale's area:

This year has been focused on a major element of the programme, improving the learning experience through effective teacher training meetings. Previously teacher training meetings in my four stakes were set after regular stake seminary classes held on Friday or Saturday evenings. This meant that they didn't really start until 8:45 pm and finished at 9:30. Not only was it not much time, it was also hard on teachers who have taught EM seminary all week to be focused so late in the evening at the end of the week. After a letter was sent to priesthood leaders I meet with my four stake presidents individually to discuss a way forward. By reducing the number of stake seminary classes we freed up additional evenings to focus on teacher training. I now have monthly 2 hour mid-week training meetings in each stake. This means teachers are now getting over double (16 hours) of quality training during the year. As a UK and Ireland coordinator faculty we have also highlighted eight areas of focus for our teacher training meetings and have synchronised them so that we are covering the same areas each month. A multi stake temple trip was organised by the institute students of the four stakes I cover. They all meet up together Friday night, had a meal together then spend Saturday doing temple work (baptisms and endowments). They then visited London in the afternoon. This was an excellent experience and I really noticed a difference in the following institute lessons. One YSA had stopped coming to institute because she said nobody really talked to her and she felt left out. After the

temple trip she again started to attend. Last week she led the discussion in the summer institute class and feels excepted.

A summary of Coordinator Jarlath Brophy's area:

The Chorley-Preston institute moved into a part of a brand new extension to the temple complex stake centre. They now have excellent facilities in which to meet and, most importantly, there is a large classroom for the main institute classes. The young adults are delighted with this and it is clear that they are much happier and comfortable with the new arrangement. A new WebEx institute class commenced in the Chorley England programme area during the 2015-16 school year aimed at helping students to do make-up work and to attend on weeks they are unable to attend a 'live' class. Although the class is always small, the reaction has been very good.

A summary of Coordinator Mark Manning's area:

What a privilege it has been this year to be part of this marvellous work, to see the youth and young adults engaged in the scriptures and words of the living prophets. There have been significant changes to the Oxford area this year some of these are as follows:

- The implementation of the new teacher online summer training course it was a real success for all teachers not just the new teachers. I had teachers who had taught for 4 years saying that it changed how they prepared and taught in a profound way.
- I was reassigned to take over the Northampton Stake and the Romford Stake was given to another coordinator.
- Northampton stake had their first year of Online Seminary.
- I taught at the Reading, Watford and Northampton Institute classes.
- New Institute class setup for the Huntingdon and Ramsey wards in the Northampton Stake.
- Teacher training classes were held every month and every two months we had an extended 2 hour class.
- Teaching new Institute Cornerstone Courses. I took time in each Institute class throughout all four stakes to teach about why the students are being asked to complete 75% of the course reading. This and other methods of encouragement like having a different student each week share their reading saw a marked increase in completion rates in term 2 (they doubled in the Northampton Stake).

One of the most notable events of the year has been my visits with Stake leaders in preparing partnership plans for the coming 2016-2017 academic year. These revelatory experiences have been inspiring and have left me with a great enthusiasm for this coming years course.

A summary of Coordinator Jim McCrudden's area:

The Seminary and Institute Programs in Ireland have been developing well some work still needs to be done. All graduations came at the end of a testing year for Seminary and Institute Students as they have been coping and working with the new requirements for graduation.

Priesthood leaders in the Stakes and Districts have been supporting the work of the teachers this of course could improve I would suggest that CCMs are used to develop a better understanding of the work that goes into all areas of Seminary and Institute.

Materials for Seminary and Institute have been wonderful and teachers and students have benefited from the work that has went into them. The Rescue has seen results in all areas with individual stories lighting testimonies in various ways.

A delay in the materials for the coming year has caused some concerns but can be worked with Doctrinal Mastery will prove its worth in the lives of our students and teachers with the addition of Teaching in the Saviours way also adding to the value of our teachers.

A summary of Coordinator Clive Jolliffe's area:

This year has been challenging for the Seminary teachers to encourage the students to complete the reading of the Old Testament. The teachers have responded well to the challenge and because of their genuine love and care for the students most have completed the reading. We have moved from monthly Stake Seminary firesides to bi-monthly so that we could hold extended monthly faculty meetings - demonstrating and training on the core skills. This has been well received and will continue to bless the students. Many of the students have submitted mission papers and attended the Mission Prep weekends.



On a sad note, I have noticed a number of students dropping out of Seminary this year due to parents becoming less active. We are discussing the way forward in our Priesthood Leadership meetings. The enrolment and attendance has increased in Institute but more needs to be done to encourage course completion. I am trying to understand the reluctance to complete the reading and assessment. I think the new changes will help.

A summary of Coordinator Lawrence Vingoe's area:

#### Leeds Institute

During Term 1 we observed a lack of commitment from many YSA to the new elevate learning requirements. One class was organised to teach how and why Church leaders had initiated these increased expectations in Seminary & Institute. The YSA engaged in a lively and thought provoking discussion. One (Pathway) young adult confessed at the end of the lesson that he had never attended Institute before he was married but that since he had attended the Jesus Christ and the Everlasting Gospel class he had gained a strong testimony of its importance. Others committed to increase their effort to meet the new requirements. In Term 2 YSA met their commitment with increased attendance, 49%, reading, 40%, and written assessments, 40%, with 53 students, 37%, receiving credit towards their Diploma.

The first cohort of Pathway students completed their Math semester and the end of their course in December. Three students matriculated and started their BYU-Idaho online degrees in January 2016. One student, Alice Mackay, successfully transferred to a residential course at BYU-Idaho after completing two Pathway semesters. We were delighted that Elder and Sister Peter and Ann Hillary began serving as church service missionaries in September, providing welfare support for students with healthy meals, teaching classes and supervising Leeds Campus Pathway students. They promoted Pathway enthusiastically and enrolled ten students for the second year, winter term, Life Skills.

On three occasions the Institute student council organised a service activity with local charitable projects to donate and sort clothes, toys and toiletries for refugee families in Greece.

#### Huddersfield Seminary

Student enrolment increased to 64 (61 in Term 2) this year, the fourth consecutive year of increase and again the highest enrolment in this stake for more than ten years. The majority of students attend daily seminary (early morning) classes with an overall excellent result of 48 students (75%) achieving credit.

During this year a retired S&I Coordinator, George Jokl, taught an early morning class including two of his grandsons. He has worked hard to coordinate his teaching work with temple worker responsibilities and helped all three of his students achieve credit. AT graduation we're sure that George and Judy's grin was wider than their grandson's when he collected his Diploma.

Rosie Baldwin, a Diploma student this year, has achieved the remarkable performance of 100% class attendance and daily scripture reading for each of her four seminary years. She has often been the only student attending Ruth Davies' (Halifax Ward) early morning class and they have become firm friends. Rosie has also achieved good results in school public examinations, and represented the school in musical and sports events

#### Leeds Seminary

Student enrolment improved slightly to 46 students (43 Last Year) and we are delighted to report that the number completing elevate learning requirements increased to 74% (70% LY). Nine students earned their Graduation Diploma this year and one further 4th year student successfully completed three years of seminary.

One Graduate deserves special mention. Emelia McKeown has cerebral palsy. She cannot walk without help and has severely impaired communication functions. Her adoptive Mum, Maurisha McKeown, has dedicated herself to teach Emelia for each of her four years of seminary. Sister McKeown has used and adapted standard manuals and special needs materials prepared by Marian Rider, S&I Support Specialist, Leeds.

We were impressed that all eligible graduates received priesthood worthiness endorsement, reflecting that this cohort of students were bringing their testimonies into effect in their daily choices and actions. They made wonderful contributions to the Graduation service with strong expressions of increased faith in the Saviour from their study of the Old Testament this year.

#### York Seminary

Enrolment of just 32 seminary students (41 last year) is the lowest since 1999. 47% of these students have achieved credit this year, this includes hard work on the part of students, parents and teachers who had to deal with the daunting task of reading the Old Testament. The stake presidency are working for greater commitment from parents and leaders to increase focus and support for the coming year, including renewed emphasis on early morning classes.

York student representatives participated in the Seven Stake seminary class and scripture mastery activity. Each stake's team of representatives had to demonstrate location, memorisation and application skills for all 25 of the Old Testament skills. Although York has a small number of students we were impressed that they achieved third place out of seven, behind Huddersfield (1st) and Leeds (2nd) stakes.

The Seven stake class included activities and a presentation of Old Testament heroes by the coordinators. Students were invited to identify the number of good and bad kings and to reflect on the example of key characters in the Old Testament, including Esther, Elijah, Elisha and King Hezekiah.

A summary of Coordinator Mark White's area:

September saw the introduction of new Cornerstone courses. The focus on the Saviour's roles and ministry was a great chance to get back to emphasise faith and testimony. Addressing many difficult topics from Church History in the Foundations course was a blessing for all, particularly in the bigger classes where students took the lead on answering each other's questions and asserting faith in Joseph Smith and the Restoration.

After a great deal of preparation, September saw the introduction of the BYUI Pathway programme across the eight Stakes that cover the greater London area, with weekly gatherings being held at Hyde Park chapel. A second cohort started the course in April.

Canterbury Stake hosted Rabbi John Crites-Borak who co-presented a fireside, with me, on the theme 'The First Light'. It was a great opportunity to explore a point from Genesis, teach true doctrine and feel the Spirit.

A very successful Missionary Preparation Seminar was held in Hyde Park Stake with over 30 in attendance.

Workshops were outstanding, but the highlight for many was the chance to street contact on Exhibition Road for an hour with the aim of teaching a principle, inviting people in to tour the Visitors Centre or get a call back for the Missionaries. Courage and faith were galvanised that day!

Having wonderful Senior Missionary couples serve as Institute teachers, surrogate parents/grand-parents and friends has been a very significant support to many of the young people who are away from home for the first time.

Elder and Sister Tuttle, serving in Canterbury Stake write.... "In one of our lessons we extended a challenge for each of our students to share their testimony of the Prophet Joseph Smith with someone during the week. They could use social media, write a letter, talk with someone, etc. The following week we followed up with them to find out how they had shared their testimony, and how they felt about it. They were excited to share what they had done, and how they felt as they shared their testimonies".

We have a recent convert who started attending Institute shortly after her baptism. She sits at the front and takes notes during lessons. She has expressed her excitement to continually learn more of the gospel, and has asked us many questions. She feels that she now has a purpose in life and is so happy to be a member of the Church.

17 YSA's are currently serving full-time missions from the Canterbury Stake.

Elder and Sister Wade serve in Hyde Park Stake. They say.... "we have loved teaching the Tuesday evening classes.

We are using the Book of Mormon with the 12 Step ARP to teach them how to come unto Christ. It is always a privilege to teach from the Book of Mormon as the spirit is so strong and the witness of Christ is so clear and rich.

In line with our Mission President's direction, we utilize missionaries in out-reach to our less actives. We are having great success and plan to devote more time to it.

Svenja and Aaron Wheatley were married last month. We sat by them last night and they were radiant. We are hoping to have more weddings as our time rolls on. We gave our YSA a heartfelt presentation called "Amore" on 10th April. We taught the "Principles of Amore" which included, "Love as a Verb", "Let Men be Men", and "Divinity Dating".

Elder and Sister McDonald serve in the Maidstone Stake and say... Service activities included one temple baptism excursion and one 'care for the homeless' activity (collecting and distributing donations of warm clothing, toiletries, and food to homeless living on the streets in London).

One of the highlights throughout the year was the regular attendance of investigators at Institute. We averaged better than one investigator per week. We had six YSA baptisms this year. One of the great spiritual moments was having one of our newly baptized members bear testimony to another investigator.

Elder and Sister Cherrington serve in Wandsworth Stake. They say... This year has seen six temple marriages of YSA in our stake! We have another couple getting married in August in the Lisbon Portugal Temple.

We have six missionaries currently serving and two more about to leave. They have all attended Mission Prep

classes.

Last summer we taught the Family History course and had two Temple Baptism trips, in July and September. We saw YSAs being baptised for their grandparents, great grandparents, and more.

We have seen many instances of fellowship and love from our YSA for each other. They are always quick to make new-comers feel loved and a part of the group. It's been a pure joy to work with them.

#### Important Events

Describe noteworthy events and changes in relation to students, personnel, facilities, the community, and so forth

We had a special faculty meeting where we came together for two days to produce a series of core-skills teacher training lessons that we could use throughout the yeas as we meet with teachers during in-service training. It was a wonderful occasion and we felt a great sence of purpose and direction as we prepared meaningful lesson plans.

Retirees Meeting was held in August. Julian Jones is currently serving a mission, Rod Fullwood and George Rickford were missing due to health reasons. But it was wonderful to see the remaining men and their wives in great spirit. Many of the men are actually now teaching EM seminary. Rod Fullwood has been be released from teaching a class of 27 in Chorley. These men are still an ambassador for S&I. See attached photo

#### Faith Promoting Experience

Share faith promoting accounts from students and others in relation to their seminary or institute experience (use their own words if possible)



